

**BHOPAL SAHAKARI DUGDH SANGH MARYADIT****HABIBGANJ, BHOPAL 462024**

AN ISO 9001 : 2000 Certified Organization

E-mail: bsdsim@gmail.com

Phone 0755-2478250 Fax : 0755-2450896

Ref No: 8**Dated: 18.02.2019****SHORT TERM e-TENDER NOTICE**

Online Tenders are invited for supply of **Instant Coffee & Tea Mix Powder Packaging Poly pouch(1 KG) & Poly film roll(20G)** at Bhopal Sahakari Dugdh Sangh from reputed manufacturerers/dealers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in> from 18.2.2019 15.00 PM onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule(key date). The detailed Tender Form can be seen (only for reference) at our H.O website: www.mpcdf.nic.in

Name of item	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Technical Bid opening Date & time
Instant Coffee & Tea Mix Powder Packaging Poly pouch(1 KG) & Poly film roll(20G)	12,000/-	500/-	28.2.2019 2.30 pm	01.03.2019 3.00 pm

CHIEF EXECUTIVE OFFICER

BHOPAL SAHAKARI DUGDH SANGH MARYADIT

HABIBGANJ, BHOPAL 462024

AN ISO 9001: 2000 Certified Organization

E-mail: bsds@sancharnet.in,

Phone 0755-2478250 Fax: 0755-2450896

Ref No:

Date:

TENDER DOCUMENT

Schedule I	:	General Terms &Conditions.
Schedule II	:	Specification & required quantity
Schedule III	:	Form A & B
(To be downloaded filled manually &	:	scanned copy uploaded online.)
Schedule IV	:	Price Bid(Online)
Online Tender Fee	:	Rs.500/-(Five Hundred only)
Place of opening of Tender	:	Meeting Hall of The Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal.
Address for Communication	:	The CEO, Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal 462024

CHIEF EXECUTIVE OFFICER

SCHEDULE - I

General Terms & Conditions for tender submission & equipment supply

Bhopal Sahakari Dugdha Sangh Mydt, Bhopal (BSDS), an ISO certified cooperative organization, invites e-tenders from bonafide manufacturers/supplier for supply of **Instant Coffee & Tea Mix Powder Packaging Poly pouch(1 KG) & Poly film roll(20G)** strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

Bhopal Sahakari Dugdha Sangh Mydt., Bhopal reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

1.0 DECLARATION :

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

2.0 TENDER SUBMISSION:

2.1 Tenders received by e-mail will not be considered. If hard copy not received till last date & time. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.

2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt, Bhopal and correspondence thereafter will be made at the changed address.

2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.

2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bhopal Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.

2.5 The Chief Executive Officer, BSDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.

2.6 Each tender should be accompanied with copy of PAN, income tax clearance certificate, sales tax number and sales tax clearance certificate.

- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BSDSM.
- 2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.11 Tenderer shall fill all the details of the unit in the enclosed form- A,B in schedule-III. (To be uploaded –mandatory.)
- 2.12 The bidder should submit detailed technical Specifications of the packaging film material being offered with related guarantee / warranty condition.
- 2.13 Bidder who qualify the technical bid will be eligible for the financial bid.

Bid Validity

Bid shall be valid for a period of 90 days from the date of opening.

Documents composing the Bid

Technical bid:

1. Technical bid (Form A&B) filled(to be uploaded)
2. Online EMD transaction acknowledgement
3. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions.
4. Technical documents/bid should reach physically in BSDS, Bhopal upto 2.30 pm 1.3.2019.

Commercial Bid

- Commercial Bid form filled

Bid price

Price indicated on the price schedule shall be inclusive of Service tax, pkg & frdg & freight. GST (to be shown extra)

3.0 Earnest Money Deposit (Rs.12,000/-)

EMD should be submitted online only and attach copy of proof for payment of EMD in technical bid.

- 3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.

3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Bhopal Sahakari Dugdha Sangh.Maryadit.

- EMD may be forfeited :
 - If successful Bidder/supplier fails/denies to perform work
 - If any bidder/supplier withdraw its bid during the bid validity period

4.0 PRICES:

4.1 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. BSDS will have the right to extend the validity of the tender approval by 3 months. We would communicate our rate approval within 60 days of opening of tender.

4.2 The tenderer should quote rate on FOR dairy plant, Bhopal basis, GST extra.

4.4 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.

5.0 MODE OF DESPATCH

5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.

5.3 Wharfage /Demurrage etc. on account of incorrect or delayed despatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

6.0 LIQUIDATED DAMAGES:

6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

7.0 INSURANCE:

Insurance is to be arranged by the tenderer.

8.0 INSPECTION:

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

9.0 PAYMENT

9.1 Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS.

10. TERMINATION OF CONTRACT:

If any act of commission or omission of a unit under contract brings Bhopal Sah. Dugdha Sangh Mydt. to dispute, then Bhopal Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

11.0 CONSEQUENCES OF BREACH OF AGREEMENT:

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

12. DISPUTE ARBITRATION & FINAL AUTHORITY:

12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bhopal Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.

12.2 For all matters of dispute, the decision of the Honourable Chairman, Bhopal Sah. Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.

12.3 For all disputes, the venue for legal course shall be at Bhopal.

*Chief Executive Officer
Bhopal Sahakari Dugdha Sangh Mydt. Bhopal*

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SCHEDULE –II

EMD Amount : Rs.12,000/-
Tender value (Approx.) Rs. 6 lakh.

SPECIFICATION & EMD

Instant Coffee & Tea Mix Powder Packaging Poly pouch(1 KG) & Poly film roll(20G)

S.No.	Requirements	Standards
(A)	1 KG Poly Pouch	Approx. Qnty. 2 MT EMD Rs. 10,000/-
	Structure of film	3 Layered structure of printed PET, MET PET, POLY, Laminate film for 01 kg coffee/Tea premix powder.
	Suitable for	Vacuum packing of Coffee/Tea premix powder free from dust, dirt foreign material and mainly pin holes from all the sides.
	Size	Width x Height Thickness
	Capacity : 1 kg pouch	440 x 305 mm 90-100 micron
(B)	20 Gm Poly film roll	Approx. Qnty. 500 kg EMD Rs. 2,000/-
	Structure of film	12 mic PET+12 mic MET PET+5-10 mic Alluminium + 70-80 mic Metalocin/net poly
	Size	Width x Height Thickness
	Capacity: 20 G poly film roll	140 x 120(+/-5) mm 100 +/- micron
	GSM	100 (+/-5g)
	Loss%	Not more than 0.5% during entire run of Production
	Layers	Layer outside shiny, Layer inside MAT
	Color	Multicolor as per artwork provided by the Dugdth Sangh
	Printing	As per approved design & multicolor on all side of out surface of box with bar code inks approved for food grade and packing
	Packing & delivery	Processing & delivery in dairy should be in most hygienic conditions
	Barcode	Sharp barcode, if not scanned then consignment will be rejected.

MATERIAL DESCRIPTION

1. The bidder will ensure to submit a brochure carrying complete specification, manufacturing details of raw materials.
2. Testing reports regarding the quality of the Packaging materials must be available with material dispatch from NABL certified labs.
3. BSDS has authority to check the quality of supplied material at any time from third party. (NABL/CIPET).

PRODUCT SPECIFICATION.

INSTANT COFFEE MIX powder (ICM)/INSTANT TEA MIX (ITM) is a powder derived from soluble coffee beans powder, skim milk powder and sugar that enables people to instantly prepare hot milk coffee/ tea beverage, by adding just hot water to the powder and stirring bulk density of the product is 0.510. This ICM is also suitable for those who prefer to have cold coffee instead of hot coffee, for Cold milk coffee chilled water/ice cubes are added to make cold coffee.

**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT, HABIBGANJ,
BHOPAL 462024**



SCHEDULE – III

**Form – A
(To be uploaded - mandatory)**

To,
Chief Executive Officer
BSDSM, Bhopal

Dear Sir,
Please find enclosed herewith scan copy of Online EMD transaction acknowledgement vide
no.....dtd.....Rs.....towards EMD deposit.

Seal & Signature of the of the tenderer

**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT, HABIBGANJ,
BHOPAL 462024**



SCHEDULE – III

**Form – B
(To be uploaded -mandatory)**

To,
Chief Executive Officer
BSDSM, Bhopal

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : _____
2. Address of the Co./Unit : _____

3. Telephone Nos.(with STD Code): _____
FAX No. : _____
Email ID : _____
4. Name of the CEO/Proprietor/ Partner : _____
5. Name and designation of other Authorized signatory of the Co./Unit : _____
6. Particulars of Regn. Certificate Issued by the competent authority (Regn No. & Date) : _____
7. We are manufacturer/distributor/dealer/supplier ofCo.(with proof)
8. GST NO. _____ dated _____
9. PAN Number(Permanent Account Number- Income Tax) :
10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BSDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO

**Seal & Signature of the
Authorized Signatory of the Co./Unit**

**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT HABIBGANJ,
BHOPAL 462024**



SCHEDULE – IV

**Form – C
(To be uploaded ONLINE ONLY)**

PRICE BID FORMAT

NIT Ref. No.	
NAME OF TENDERER:	

S. No.	DESCRIPTION	Rate/kg F.O.R Dairy GST Extra.