

BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT
SIRONJA, SAGAR 470004

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Phone 07582-281345

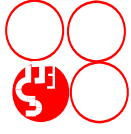
Ref No: 702/BKDSM/IM/2019

Dated: 13.09.2019

Tender for Supply of
GHEE SPOUT TYPE POUCH PACKAGING MATERIAL

Tender Opening Date –24.09.2019

Cost of Tender Form: -Rs. 500/-


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SIRONJA, SAGAR 470004

AN ISO 9001 : 2015 Certified Organization

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E-TenderNotice (Short Term)

Sealed tenders are invited for Supply of GHEE SPOUT TYPE POUCH PACKAGING MATERIAL At BundelkhandSahakariDugdhSanghMaryadit from reputed Manufacturers/Suppliers authorized dealers. Tender documents containing details of terms & conditions, specifications, EMD etc can be obtained from the site of M.P.e-procurement (www.mptenders.gov.in) after remitting tender cost online payment of Rs.500/-. All other details related to the tender are also available on MPCDF web site: www.mpcdf.gov.in date of online purchase of tender documents start on 14.09.2019.

S. No.	Name of Machines/Equipments	Quantity	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Tender opening (Envelope-A&B)	Financial Bid Opening
01	Ghee Spout packaging material	Approx.2.0 lakh pouch per year	25000.00	500/-	23.09.2019 5.00 pm	24.09.2019 3.00 pm	25.09.2019 3.30 pm

CHIEF EXECUTIVE OFFICER

Tender Documents

Schedule I	: General Terms and Conditions
Schedule II	: Design/Technical Specifications
Schedule III	: Mandatory Declaration Form (1) Form A (2) Form B
Schedule IV	: Commercial Price Schedule – Form 'C'

Tender Document Download/Sale Start Date	: 14.09.2019	Time 11:00 AM Onwards
Tender Document Download/Sale End Date	: 23.09.2019	Time 05:00 PM
Bid Submission Start Date	: 14.09.2019	Time 11:00 AM Onwards
Bid Submission End Date	: 23.09.2019	Time 05:00 PM
Last date of submission of copy of EMD and Technical documents physically in office of Bundelkhand Sahakari Dugdha Sangh Maryadit, Sagar (M.P.)	: 24.09.2019	Time 02:00 PM
Bid Opening Date	: 24.09.2019	Time 03:00 PM

Place of opening of Bids : C.E.O. BUNDELKHAND SAHKARI DUGDHASANGH MYDT. SAGAR

Address for Communications : C.E.O. BUNDELKHAND SAHKARI DUGDHASANGH MYDT. SAGAR

Cost of Tender Form : Rs 500./- (Rupees five hundred only) (to be paid online)

SCHEDULE -I

General Terms & Conditions to participate in tender and supply

BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR invites online tenders through M.P. e-procurement (www.mptenders.gov.in) from Bonafide manufacturers/suppliers and/or their accredited/authorized representatives, dealers for supply of Packaging Material for its Sagar Dairy Plant strictly in adherence to the detailed specifications given in the tender.

C.E.O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR reserves the rights to accept or reject any or all tenders, which in their opinion justifies such actions, without further explanation to the tenderers.

1.0 DECLARATION:

The submission of a tender by a tenderer implies that he/she has read all terms and conditions of the tender and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

2.0 TENDER SUBMISSION:

2.1 Not more than one tender shall be submitted by a Bidder/Firm for each items.

2.2 Tender documents consisting of specifications, schedule(s) etc. of supplies to be done, the condition of contract and other necessary documents will be opened for inspection online and issued for sale for payment of Rs.500/- (rupees five hundred only) to be paid online on or before scheduled date & time.

2.3 Individuals signing on the tender and other related documents must specify in which capacity of the firm he/ she has signed the documents.

2.4 The tender shall be submitted by the tenderer in the following manner.

(A) Two separate envelopes physically:

- 1.** Earnest Money – Envelop ‘A’ (Online mode)
- 2.** Technical Bid – Envelop ‘B’

(B) Price Bid - online only (Schedule IV)

Note: Bidders are required to submit the online copy of EMD in a EMD Envelope ‘A’ and other documents related to Technical Bid to be submitted in a physical Technical Envelope ‘B’. But Price Bids are to be submitted mandatorily online and shall not be accepted in any physical form.

Reference of the EMD is to be mentioned online and scanned copy of EMD must be up-loaded online.

In the first instance, the Envelope ‘A’ containing the Earnest Money shall be opened online and manually. If the Earnest Money is found proper the Envelope ‘B’ containing technical bid shall be opened in the presence of such bidders who choose to be present. The Financial offer shall be opened only if tenderer meet the qualification criteria and availability of bid capacity as per qualification.

- 2.5 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and TIN. Any change in the address should immediately be communicated to the CEO BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR
- 2.6 Negligence on the part of tenderer in filling the tender form offers has no right to withdraw the tender after it has been opened.
- 2.7 The acceptance of the tender and award of the purchase order will be the sole right of the CEO BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.8 The tenderers should send their offers along with the specifications, necessary drawing etc. which will form the basis of their quotation and integral part thereof.
- 2.9 CEO BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.10 Each tender should be accompanied with copy of PAN and GSTIN numbers
- 2.11 The Tenderers should submit the tender in the prescribed form only. The conditional tenders will be rejected.
- 2.12 No person or firm is permitted to submit more than one tender under different names.
- 2.13 Each page of the tender and its enclosure should be signed at the bottom by the tenderer.
- 2.14 The tenderer cannot sublet the contract or assign to any other party or parties, the whole or any portion of the contract. If found so, the work order will be cancelled and party will be black-listed.
- 2.15 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in; wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.16 Tenderers shall fill all the details of the unit in the enclosed form in Schedule-III
- 2.17 Preference will be given to manufacturers and those tenderers who have supplied above machineries and material to govt. organizations/co-operative dairies.
- 3.0 **EARNEST MONEY DEPOSIT:**
- 3.1 All the tenderers shall be required to deposit Earnest Money (25000/-) for spout packaging material as indicated in tender notice in the form of online mode in favour of C. E. O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR. Submission of Earnest Money Deposit by any other mode other than specified above shall not be acceptable and the related tenders shall not be eligible for consideration. Earlier EMD/SD lying with this office on a ny head will not be considered as EMD for this tender.

3.2 Any tender which is not accompanied by Earnest Money Deposit will be rejected. Earnest Money Deposit of unsuccessful tenderers will be returned within 30 days from the date of opening of the tender but EMD of Second Lowest bidder will be returned only after 45 days.

The Earnest Money Deposit of the successful tenderer will be released on completion of Supply/successful implementation, testing and warranty (minimum one year) which covers maintenance. During the warranty period if services provided by the successful tenderer found not satisfactory then EMD will be forfeited by C. E. O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR

3.3 No interest will be paid on the Earnest Money for the period during which (the EMD Rs 25000/- spout ghee packaging material) lies in deposit online with the C.E.O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR.

4.0 PRICES:

4.1 Rate should be quoted for supply, installation and commissioning, trial run and maintenance services during the warranty period which should be of minimum one year period on F.O.R. Basis.

4.2 If the tendering unit has any doubt as to the meaning of any of the conditions or the specifications before submitting the tender, set forth the particulars thereof, and submit them to the C.E.O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR in writing in order that such doubt may be removed.

4.3 The rates should be in figures as well as in words and no cuttings/overwriting in rates or material terms should be there in tender otherwise tender will be rejected.

4.4 Prices offered by the tenderers should be firm and free from all escalations. The prices offered should be valid at least for a period of 90 days from the date of tendering the rates. We would communicate our rate approval within 15 days of opening of tender.

4.5 The tenderers should quote rate F.O.R. destination at Sagar.

4.6 The lowest rates shall not be the only criteria for awarding the tender.

4.7 Corrections, if any, in the tenders should be noted over and signed at the places of each correction made.

5.0 MODE OF DESPATCH:

5.1 The material to be supplied by successful tendered shall be dispatched to the dairy plant under intimation to the purchaser. Depending upon the type of material, the suppliers shall have to carry out proper packing/crating to avoid damage during transit.

5.2 Wharfage/Demurrage etc. on account of incorrect or delayed dispatch of material of documents shall be the responsibility of supplier and shall be recovered from bill.

5.3 Delivery schedule: The equipments required are in top most urgency and schedule of delivery, installation & commissioning desired is as under:

1.

1. Ghee spout Packaging material - 30 Days

6.0 LIQUIDATED DAMAGES:

6.1 Once firm delivery date(s) are fixed, they shall be strictly adhered to. In case they are not followed, respective milk union reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting Tenderer. In case the Tenderer delays in supply of goods as per schedules, the liquidated damages will be charged as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD/SD also would be forfeited by the management.

6.3 After supply of the machine, the supplier should ensure that the test trials will be done within 15 days of the supply by the expert service engineer and ensure fill and pack starts smoothly by guiding and providing complete training and details of the operation to the operator/concern person. If supplier fails to meet the requirement penalty will be imposed as above.

7.0 BIDDER ELIGIBILITY CRITERIA:

7.1 The bidder must have a valid GST registration certificate.

7.2 Attested copy of valid GST Certificate and PAN number.

7.3 Detailed Technical Specification of the items/material offered and guaranteed technical particulars.

7.4 Bidder should submit two years Income Tax return.

7.5 Bidder should give the experience of installation and commissioning in other organization during last three years.

8.0 MATERIAL/DESCRIPTION:

8.1 Specification and technical details has been mentioned in schedule 2.

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8.2 Complete Technical details and specifications along with brochure be submitted in the technical bid.

8.3 Consumable and spare parts with tools and kit shall be provided by the supplier for one year within quoted cost

9.0 TERMS AND CONDITION & PROTECTION TO WORK:

- 9.1** The suppliers shall effectively protect at his own expense, such work, equipment or material as may be liable to damage, theft or tampering during installation/commissioning. Insurance charges, etc. for the above shall be borne by the supplier till handing over of complete installation to respective unions as per terms and conditions of contract.
- 9.2** The suppliers shall arrange for safety and insurance, etc. of his people employed for erection and installation work as per ESIC Act workman compensation and any other provision to meet statutory requirement of various Labour Act/Rules. In case of accident to any of the workers during the period of installation respective unions shall not bear any liability whatsoever the entire responsibility primary and final in this respect will be that of supplier.
- 9.3** All persons engaged by the tenderer shall be the contractor's own employee and they will claim no privileges from Dairy. The contractor will be directly responsible for the administration of the employees as regards general discipline and courteous behavior.
- 9.4** The Tenderer will not take out of the Dairy premises any article/material/equipment etc. without a Gate Pass issued by the authorized person of the Dairy.
- 9.5** The tenderer shall be responsible for all damages or losses to Dairy property by the tenderer himself or his staff and shall be liable to make payment.
- 9.6** The tenderer shall ensure that the personnel deployed by him are observed to adopt hygienic and safe act. Any act or practice which can cause or has the potential to cause financial loss to the Organization is liable for the financial penalty as imposed by the Dairy.
- 9.7** All personnel deployed by the tenderer will comply with the industrial norms/practice to maintain industrial discipline and peace and the responsibility for enforcing and ensuring the compliance of the same shall be directly of the supplier.
- 9.8** Tenderer shall comply with all statutory and/or administration requirement in connection with
(i) personnel deployed by the supplier in connection to the said work and
(ii) their commercial arrangement.
- 9.9** Tenderer shall be solely responsible for any claim, damage, compensation, etc. that may become payable to any of the person or persons deployed by the supplier in connection with the work, in event of an accident or mishap resulting in any disability, injury or death of the person within or outside the premises of the Dairy. The Dairy shall not be liable in any manner whatsoever either monetarily or otherwise for any accident or mishap as mentioned above.
- 9.10** Guarantee/warranty certificates would be handed over after commissioning. Technical proper and sufficient operational training will be conducted by vendor.

- 9.11 In case of defective items, the same shall have to be replaced by the party concerned at its own cost and risk and within stipulated time.
- 9.12 During installation/commissioning, supplier shall incorporate/execute necessary minor modifications during the trial period for maximizing operational efficiency. The supplier should also execute minor modification as may be suggested by respective union.
- 9.13 The supplier shall provide maintenance cost per year which shall be less than depreciation cost of machine.

10. **INSPECTION:**

All the materials are subject to inspection at our works before acceptance. If goods are rejected due to defective or wrong supply, the report of our inspector in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in auction and the proceeds, if any, less expenses credited to tenderer account.

11. **PAYMENT:**

Payment shall be released after safe receipt, inspection and acceptance of material in our stores within a period of 30 days FOR Sagar Dairy Plant and in case of rejection no payment will be effected.

12. **TERMINATION OF CONTRACT:**

If any act of commission or omission of a unit under contract brings C. E. O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR under dispute C.E.O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR shall become competent to debar/blacklist the unit from further business.

13. **CONSEQUENCES OF BREACH OF AGREEMENT:**

If the authorized persons of the unit or a partner in the contract/tendering firm commit breach of any of the conditions of agreement, it shall be lawful for C. E. O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR to cancel the contract and purchase or authorize to purchase stores at the risk and cost of the tenderer.

14. **DISPUTE ARBITRATION & FINAL AUTHORITY:**

- 14.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the C.E.O BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR in this respect will be final and binding on the tenderer.
- 14.2 Honorable COMMISSIONER/CHAIRMAN BUNDELKHAND SAHAKARI DUGDHA SANGH SAGAR will be the Sole Arbitrator and his decisions shall be final and binding on all the concerned.

14.3 Foralldisputes,thevenueshallbeatSagar.

15. SIGNING OFCONTRACT:

Successful tenderer shall enter into a try party agreement between supplier, MPCDF and its affiliated unions in the non judicial stamp paper of Rs1000 at BKDS SAGAR within 10 days after receive of rate approval order.

Signature & Seal of Tenderer

CEO

BUNDELKHAND SAHAKARI DUGDH SANGH, SAGAR

TECHNICAL DETAILS/SPECIFICATIONS

Specification and Requirements for the Side Spout center filling PackagingMaterials																						
S. No.	Requirements	Standards																				
1	Packing materials should be food grade.	Mandatory																				
2	Requirements	Non reactive to Product, moisture resistance,Oxidation free ,sunlight free, reverse printed packaging material (sharp print).																				
3	Spout Variants	200ml,500 ml and 1 liter																				
4	Physical properties	High Puncture Resistance to prevent any spillages during packaging, tough and impact resistance and Transportation·																				
5	For Use	Easily open able																				
6	Food grade Certified	Mandatory																				
7	Packing materials	Multilayered min 3 layer PET, Nylon and LDPE (to sustain ghee filling temperature)																				
8	Spout material	Cap of PP and spout HDPE																				
9	Resistance to Temperature	0°C to 80°C																				
10	Dimension of spout in mm	<table border="1"> <thead> <tr> <th>Variants</th> <th>Width</th> <th>height</th> <th>Gussets</th> <th>Spout assembled</th> </tr> </thead> <tbody> <tr> <td>1 liter</td> <td>169</td> <td>270</td> <td>95</td> <td>10 mm Dia and</td> </tr> <tr> <td>500 ml</td> <td>150</td> <td>210</td> <td>95</td> <td>35 mm length</td> </tr> <tr> <td>200 ml</td> <td>115</td> <td>175</td> <td>80</td> <td></td> </tr> </tbody> </table>	Variants	Width	height	Gussets	Spout assembled	1 liter	169	270	95	10 mm Dia and	500 ml	150	210	95	35 mm length	200 ml	115	175	80	
Variants	Width	height	Gussets	Spout assembled																		
1 liter	169	270	95	10 mm Dia and																		
500 ml	150	210	95	35 mm length																		
200 ml	115	175	80																			
11	Spout and pouch joints	Strong, leakage proof and tempered proof																				
12	Capping	Single time sealed, traceable if opened once																				
13	Traceability	3D Hologram should be printed in the packaging material.																				

SCHEDULE – III**Technical Bid**

(Details of tenderer to be submitted along with the offer)

Form – A

I/We hereby furnish following particulars about our units:

1. Name of the Unit : M/s
2. Address of the Unit : 1. Office
2. Factory
3. Name of Proprietor/Partner: 1.
2.
4. Name with designation of Other person authorized to Sign the documents on Behalf of the unit, if any (Authority letter should be Produced)
5. Telephone Nos. Office : _____ Factory _____
6. Particulars of the Registration : Certificate Issued by the Competent authority (Registration No. & Date) _____
7. GST No.....dated.....Date.....
8. PAN Number : (Permanent Account Number - Income Tax)
9. Whether the unit or sister concerned unit or any Unit of their Proprietorship or Partnership, if any Has been blacklisted/debarred or penalized by any Central or State Government/Organization at any time. Yes/No
10. If there reply is 'Yes' when & why : Give reasons in details
11. Please attach copy of last 2 years' audited Income Tax Return :
12. EMD detail (No. _____), Amount _____ Date _____ Bank _____

Signature & Seal of the Tenderer

SCHEDULE – III
Technical Bid

(Details of tenderer to be submitted alongwith the offer)

Form – B

(Tobefilledinbythetenderer)

I/Weherebyfurnishfollowingparticularsaboutourunit:

- 1. Manufacturingfacility :**
- 2. TypeofspecificationofthePlant :**
- 3. Iftheunitearlierdidanybusiness
Inthepast3years, attach PO :**
- 4. Listofcurrentclients
(PreferencetoStateDairyCoop., Govern
mentDairy&otherDairyCompanies) :**
- 5. Are you supplying/suppliedsamematerial
tosomeotherStateCooperative
Dairies? Ifyes, towhom&when? Attach PO and
Commissioning report :**
- 6. Ifyoupropose to diversifyto
Technological advancement. Ifso
What is the expected time? :**

**I/Weundertakethattheinformationfurnishedinthis tender documents is correct to the best of
my/our knowledge and belief. Certified copy of the above documents is enclosed.**

Signature & Seal of the Tenderer

**Date
:Place:**

SCHEDULE – IV**PRICE BID (SCHEDULE – IV)****To be uploaded online only****Name of Work :Supply of Packaging Material**

Sl.No.	Name of Material/Machines/Equipments	Quantity	Rate with all taxes and FOR basis (Rs in figures)	Rate with all taxes and FOR basis (Rs in words)
	Ghee Spout packaging material for			
1.	1 Liter (as per tender specification) Ghee spout pack	(Approx)2.0 lakh pouch per Year		
2.	500 ml (as per tender specification) Ghee spout pack	(Approx)2.0 lakh pouch per Year		
3.	200 ml (as per tender specification) Ghee spout pack	(Approx)2.0 lakh pouch per Year		

Signature & Seal of the Tenderer