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|  | **BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT**  **SIRONJA, SAGAR (M.P.) 470004**  AN ISO 9001 : 2015 Certified Organization  E-mail: sanchimccsagar@gmail.com  Phone 07582-281345 |

**Ref No: 738/BKDS/IM/2019 Dated: 26.09.2019**

***NOTICE INVITING E- TENDER(SHORT TERM)***

Online Tenders are invited for supply of **PACKAGING MATERIALS** at BundelkhandSahakariDugdhSangh from reputed manufacturer/distributor/dealer/suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website [http://www.mptenders.gov.in](http://www.mptenders.gov.in/) from 27.09.2019 12.30 PM onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule (key date). The detailed Tender Form can be seen (only for reference) at our H.O website:[www.mpcdf.gov.in](http://www.mpcdf.gov.in/)

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| --- | --- | --- | --- | --- | --- |
| **Name of item** | **EMD**  **(Rs)** | **Tender Fee (Rs)** | **Bid submission due date & time** | **Technical Bid opening**  **Date & time** | **Financial Bid Opening Date & Time** |
| **Packaging Materials** | 20,000/- | 500/- | 03.10.2019  5.00 pm | 04.10.2019  3.00 pm | 05.10.2019  3.00 pm |

**CHIEF EXECUTIVE OFFICER**

**BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT**

**SIRONJA, SAGAR 470004**

AN ISO 9001: 2015 Certified Organization

E-mail: sanchimccsagar@gmail.com

Phone 07582-281345

**DOCUMENT COST Rs. 500/-**

**TENDER FOR PURCHASE OF PACKING MATERIALS**

**TENDER DOCUMENT**

Schedule I : General Terms &Conditions.

Schedule II : Specification &Qnty& EMD

Schedule III : Form A & B

(To be downloaded filled manually & scanned copy uploaded online.)

Schedule IV : Price Schedule

Tender Cost : Rs.500/-(Rupees Five hundred only)

Place of opening of Tender : Meeting Hall of

The BundelkhandSahakariDugdha

SanghMaryadit, Sagar.

Address for Communication : The CEO, BundelkhandSahakari

DugdhaSanghMaryadit,

Sagar 470004

**CHIEF EXECUTIVE OFFICER**

**Tender Details Annexure-I**

|  |  |  |  |
| --- | --- | --- | --- |
| **Tender level Details** |  |  |  |
| Tender No: \* |  | Tender Creation  Date and Time: |  |
| NIT No: \* |  | Title: \* |  |
| Notice Invited for: | Tender | Stage: | **II** |
| Tender Call: \* | **4th** | Currency: | Indian Rupee |
| Email: \* |  | Division/Basin: \* |  |
| District: | **SAGAR** | Vendor Class: \* |  |
| Tender Category: \* | **Procurement** | Tender Sub category: \* | **Stores and Purchase** |
| Period of Completion (In months): \* | **12 months** | Tender Type: |  |
| Form Of Contract: |  | SOR: |  |
| Name of Work: \* | **Packing Materials** | Work No: \* |  |
| **Tender Fee details** |  |  |  |
| Probable Amount of Contract(PAC) in: \* |  | EMD in :\* | **Rs. 20,000/-** |
| Cost of Document in: \* | **500/-** | Processing Fee in : |  |
| **Important Dates** |  |  |  |
| Purchase of Tender  Start Date : \* | **27.09.2019**  **12.30 pm** | Pre bid meeting  Date and Time: |  |
| Purchase of Tender  End Date: \* | **03.10.2019**  **5.00 pm** | Bid Submission  End Date: \* | **03.10.2019**  **5.00 pm** |
| Mandatory Submissions (Envelope A) Open Date: \* | **04.10.2019**  **3.00 PM** | Technical Proposal (Envelope B) Open Date: \* |  |
| Financial Bid (Envelope C)Open Date: \* | **05.10.2019**  **3.00 pm** |  |  |

\* Mandatory field

**SCHEDULE - I**

**General Terms & Conditions for tender submission & supply**

BundelkhandSahakariDugdhaSanghMydt, Sagar (BKDSM), an ISO certified cooperative organization, invites sealed tenders from bonafide manufacturers and/ or their authorised dealers or other suppliers for supply of PACKING MATERIALS strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

BundelkhandSahakariDugdhaSanghMydt., Sagar reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

**1.0** **DECLARATION :**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

**2.0 TENDER SUBMISSION:**

2.1 Tenders received by e-mail will not be considered. If hard copy not received till last date & time. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.

2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, BundelkhandSahakariDugdhSanghMydt, Sagar and correspondence thereafter will be made at the changed address.

2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.

2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, BundelkhandSah. DugdhaSanghMydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.

2.5 The Chief Executive Officer, BKDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.

2.6 Each tender should be accompanied with copy of PAN, income tax clearance certificate, sales tax number and sales tax clearance certificate.

2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.

2.8 No person or firm is permitted to submit more than one tender under different names.

2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BKDSM.

2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer and food grade certificate ( whenever applied).

2.11 Tenderer shall fill all the details of the unit in the enclosed form- A B in schedule-III.

**Bid Validity**

Bid shall be valid for a period of 90 days from the date of opening.

**Documents composing the Bid**

**Technical bid:** Technical documents/bid should reach physically in BKDS, Sagarupto 4.00 pm of bid submission due date mentioned.

1. Technical bid (Form A&B) filled

2. Online EMD transaction acknowledgement

3. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions.

**Commercial Bid**

* Commercial Bid ONLINE only

**Bid price**

Price indicated on the price schedule shall be inclusive of Service tax, pkg&frdg& freight.

**GST (should be extra)**

**3.0 Earnest Money Deposit (As per Schedule-II)**

EMD should be submitted online only and attach copy of proof for payment of EMD in technical bid.

3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.

3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with BundelkhandSahakariDugdhaSangh.Maryadit.

* EMD may be forfeited :

- If successful Bidder/supplier fails/denies to perform work

- If any bidder/supplier withdraw its bid during the bid validity period.

**4.0 PRICES:**

4.1 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. We would communicate our rate approval within 60 days of opening of tender. BKDS will have the right to extend the validity of the tender approval by 3 months. If any tenderer wish to offer the rate subject to **PRICE ESCALATION CLAUSE** of raw materials, they may do so by clearly indicating in the tender rate form –B.

In case of a tenderer opting for offering prices subject to PRICE ESCALATION CLAUSE of raw materials (i)then the tenderer shall have to submit the current price of the raw materials as on the date of tender along with sufficient authentic proof from the manufacturer of the raw material.

(ii) the successful/approved firm will have to submit revised prices of raw materials with sufficient authentic proof from the manufacturer of the raw material whenever revision takes place.

(iii) accordingly the approved prices of the materials shall be revised upwardly or downwardly to the extent of the raw material component of the material.

4.2 The tenderer should quote rate on FOR dairy plant Sagar basis.

4.3 The tender should clearly specify whether rates quoted are exclusive of GST.

4.4 If need be, negotiations will be done for prices and as well as terms& conditions of material supply only with the party which offers the lowest rate.

4.5 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.

4.6 The lowest rate shall not be the only criteria for approving the tender.

**5.0 MODE OF DESPATCH**

5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.

5.3 Wharfage /Demurrage etc. on account of incorrect or delayed despatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

* **LIQUIDATED DAMAGES;**

6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the DugdhaSangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

|  |  |  |
| --- | --- | --- |
| Sl.No. | Duration of delay | Liquidated Damages |
| 1. | Upto 15 days | 1% cost of the unit. |
| 2. | Between 16 to 30 days | 2% cost of the unit |
| 3. | Beyond 30 days | Upto 5% cost of the unit. |
|  |  |  |

* If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

**7.0 INSURANCE:**

Insurance is to be arranged by the tenderer.

**8.0 INSPECTION:**

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

**9.0 PAYMENT**

9.1 Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS.

**10. TERMINATION OF CONTRACT:**

If any act of commission or omission of a unit under contract brings BundelkhandSah. DugdhaSanghMydt. to dispute, then BundelkhandSahakariDugdhaSanghMydt. shall be competent to debar/blacklist the unit from further business.

**11.0 CONSEQUENCES OF BREACH OF AGREEMENT:**

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, BundelkhandSahakariDugdhaSanghMydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

**12. DISPUTE ARBITRATION & FINAL AUTHORITY:**

12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, BundelkhandSahakariDugdhaSanghMydt., in this respect will be final and binding on the successful tenderer.

12.2 For all matters of dispute, the decision of the Honourable Chairman, BundelkhandSah. DugdhaSanghMydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.

12.3 For all disputes, the venue for legal course shall be at Sagar.

*Chief Executive Officer*

*BundelkhandSahakariDugdhaSanghMydt. Sagar*

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**BUNDELKHAND SAHKARI DUGDHA SANGH MARYADIT**

**SIRONJA DAIRY PLANT; SAGAR**

**SCHEDULE - II**

**PACKAGING MATERIAL FOR MILK & MILK PRODUCTS**

**1. Peda duplex boxes 250g**

250 g Approx. qnty. 2 lacs

Dimensions & General Conditions

L W H

* 250 g : Top of Box - I.D (mm) 110 x 78 x 45

Bottom of Box- I.D (mm) 108 x 76 x 45

1. **Peda duplex boxes 500g**

500g Approx. qnty. 1 lac

L W H

* 500 g : Top of Box - I.D (mm) 170 x 115 x 40

Bottom of Box- I.D (mm) 168 x 113 x 40

1. **Peda duplex boxes 1 kg**

1 Kg Approx. qnty. 15,000 nos

L W H

* 1 kg. : Top of Box - I.D (mm) 260 x 150 x 40

Bottom of Box- I.D (mm) 258 x 148 x 40

1. **Pedaboxes 40 gm**

40 g (2 peda) Approx. qnty. 10,000 nos

* 40 gm ID (mm) 70 x 45 x 25

Material : Duplex box sheet made of virgin quality & Food grade with Food grade material certificate.

Type of box: Universal type with single joint

GSM – 370+/-5% (for 250 gm, 500 gm& 1 kg box)

300+/-5% (for 40 gm pack)

Lamination : Lamination proper and food grade on complete inner and outer side of box.

Printing: As per approved design &multicolour on all side of outer surface of box with bar code.

Packing & delivery - Pack should be hygienic & delivery in dairy in most hygienic conditions.

**5**. **Milk Cakeduplex boxes 250g**

250 g Approx. qnty. 1 lac

Dimensions & General Conditions

L W H

* 250 g : Top of Box - I.D (mm) 110 x 78 x 45

Bottom of Box- I.D (mm) 108 x 76 x 45

1. **Milk Cakeduplex boxes 500g**

500g Approx. qnty. 50,000 nos

L W H

* 500 g : Top of Box - I.D (mm) 170 x 115 x 40

Bottom of Box- I.D (mm) 168 x 113 x 40

1. **Milk Cakeduplex boxes 1 kg**

1 Kg Approx. qnty. 10,000 nos

* 1 Kg : Top of Box - I.D (mm) 260 x 150 x 40

Bottom of Box- I.D (mm) 258 x 148 x 40

**8**. **Milk Cakeduplex boxes 40 gm**

40 g (2 milk cake) Approx. qnty. 10,000 nos

* 40 gm ID (mm) 70 x 45 x 25

GENERAL CONDITIONS:-

Material : Duplex box sheet made of virgin quality material.

G.S.M : 370 ± 5%, 300+/-5% (for 40 gm pack)

**Lamination :-** Lamination proper and food - grade on complete inner side and out side of box, **Type of Box :**- Two piece box as per sample.

**Printing:**- As per approved design and multicolour on top piece of the box with Bar Code.

All the boxes shall be clean, dry and free from fungus, insect infection, dust etc.

Extra care should be taken for maintenance of cleanliness and delivery of boxes in the dairy in most hygienic conditions.

**9. Peda Prasad duplex boxes 120g**

(A) 120 g Approx. qnty. 20000 Nos

Dimensions & General Conditions

L W H

* 120 g : Top of Box - I.D (mm) 92 x 62 x 40

Bottom of Box- I.D (mm) 90 x 60 x 40

**10. Peda Prasad duplex boxes 240g**

240g Approx. qnty. 40000 Nos

L W H

* 240 g : Top of Box - I.D (mm) 120 x 85 x 40

Bottom of Box- I.D (mm) 122 x 87 x 40

Material : Duplex box sheet made of virgin quality & Food grade with Food grade material certificate.

Type of box: Universal type with single joint

GSM – 370+/-5% (for 1200 gm, 240 gm )

Lamination : Lamination proper and food grade on complete inner and outer side of box.

Printing: As per approved design &multicolour on all side of outer surface of box with bar code.

Packing & delivery - Pack should be hygienic & delivery in dairy in most hygienic condition.

**11. Printed Pouches for Paneer250 gm**

**Material: Printed LDPE film Aluminium foil Pouches**

(i) **Suitable for : Vacuum packing of paneer**

(ii) **Size Qty. req. Width x height Thickness**

250 g : 50000 nos (200 x 160) ± 5 mm 70 ± 5 micron

**12. Printed Pouches for Paneer500 gm**

**Material: Printed LDPE film Aluminium foil Pouches**

(i) **Suitable for : Vacuum packing of paneer**

500 g : 20,000 nos (235 x 180 ) ± 5 mm 70 ± 5 micron

**13. Printed Pouches for Paneer1 Kg**

**Material: Printed LDPE film Aluminium foil Pouches**

(i) **Suitable for : Vacuum packing of paneer**

1 Kg : 10,000 nos (255 x 220) ± 5 mm 70 ± 5 micron

* Printing as per BKDSM design and multi colour art work & BAR Code
* Material must be of food grade quality.

**14. Alu. Foilsfor Cups**

**Approx. Qnty. 50,000 Nos.**

Size – 81 mm (for PP Materials)

Thickness – 30 micron

a. Printed in one/two colour as per B.K.D.S. Artwork.

b. Poly coated for PP cups. Food grade with certificate.

**15. B O P P Tapes Req. nos**

Size: 48 mm x 130 metres (two colour printed) **2000**

18 mm x 65 metres (two colour printed) **1000**

12 mm x 50 metres (unprinted) **1000**

Other requirements : Thickness of film : 25micron

Thickness of adhesive :23 micron

Tensile strength minimum :3.8 kg cm2

Elongation maximum :60%

All tapes with good quality / strength, one side adhesiveness.

16. `**Fevicol - Pidilite CPW Food Grade**

Approx Qty. 1,000 kg

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**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT, SIRONJA, SAGAR 470004**

 **SCHEDULE – III**

**Form – A**

**(To be uploaded - mandatory)**

To,

Chief Executive Officer

BKDSM, Bhopal

Dear Sir,

Please find enclosed herewith scan copy of Online EMD transaction acknowledgement vide no………………dtd…………………Rs………………….towards EMD deposit.

**Seal & Signature of the of the tenderer**

**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,**

**SIRONJA, SAGAR 470004**

 **SCHEDULE – III**

**Form – B**

Chief Executive Officer Date :

BKDSM, Bhopal

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Address of the Co./Unit : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Telephone Nos.(with STD Code):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FAX No. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email ID : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Name of the CEO/Proprietor/ :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Partner

5. Name and designation of other :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized signatory of the Co./Unit

6. Particulars of Regn. Certificate :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Issued by the competent authority

(Regn No. & Date)

7. We are manufacturer/distributor/dealer/supplier of …………….Co.(with proof)

8. GST NO ………………… dtd……………..

9. PAN Number(Permanent Account Number- Income Tax) :

10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BSDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO

**Seal & Signature of the Authorized Signatory of the Co./Unit**

**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT SIRONJA,**

**SAGAR 470004**

**SCHEDULE – IV**

**Form – C**

**(PRICE BID) ONLINE ONLY**

|  |  |
| --- | --- |
| **NIT Ref. No.** |  |
| **NAME OF TENDERER:** |  |

|  |  |  |
| --- | --- | --- |
| S.No. | DESCRIPTION | Rate/unit F.O.R Dairy GST Extra. |
| 1. | **Duplex Boxes** |  |
| 1.01 | Peda duplex box 250 gm |  |
| 1.02 | Peda duplex box 500 gm |  |
| 1.03 | Peda duplex box 1 kg |  |
| 1.04 | Peda box (2 Piece) 40 gm |  |
| 1.05 | Milk Cake duplex box 250 gm |  |
| 1.06 | Milk Cake duplex box 500 gm |  |
| 1.07 | Milk Cake duplex box 1 kg |  |
| 1.08 | Milk Cake Box(2 Piece) 40 gm |  |
| 1.09 | Peda Prasad duplex box 120 gm |  |
| 1.10 | Peda Prasad duplex box 240 gm |  |
| 2.01 | Printed Pouches for **Paneer 250 gm** |  |
| 2.02 | Printed Pouches for **Paneer 500 gm** |  |
| 2.03 | Printed Pouches for **Paneer 1 Kg** |  |
| 3. | Alu. Foils for Cups |  |
| 4. | BOPP Tapes |  |
| 5. | FevicolPidilite CPW Grade |  |

**(Seal & Signature of the tenderer)**