**M P State Cooperative Dairy Federation Ltd.**

**Dugdha Bhavan, Habibganj, Bhopal - 462 024**

**Telephone: (0755) - 2580400-402**

**Fax No.0755-2583149**

**Email:** **ho.mpcdf@nic.in**

**Tender for Supply/Installation/Commissioning**

**Of**

 Tea and Coffee Vending Machine

**Tender Reference No. MPCDF/R&D /CVM/2019/ Dated 02.02.2019**

 **Last Date for Tender form Submission:-23.02.2019**

 **Cost of Tender Form - Rs.500/-**

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**E-Tender Notice**

M P State Cooperative Dairy Federation Ltd., Dugdha Bhavan, Habibganj, Bhopal an apex Cooperative organization in Madhya Pradesh invites tender from reputed manufactures / suppliers / authorized dealers for Supply/ Installation / Commissioning of Tea & Coffee Vending Machine, thus strictly adhering to the details prescribed in the tender document.

The cost of tender documents is Rs.500/- (Rupees Five Hundred Only).

The tender document can be obtained from the site of M.P e procurement site ([www.mptenders.gov.in](http://www.mptenders.gov.in)) and details relating to the tender can also be referred at MPCDF website [www.mpcdf.gov.in.](http://www.mpcdf.gov.in.)

**Key Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Last date and time of tender form submission online  | Date and time of opening technical bid  | Date and time of opening financial bid | EMD required | Tender Fee Rs  |
| 23.02.2019 5:00 pm  | 25.02.201911:00 am | 26.02.20193:00 pm |  Rs 50000/- | 500/- |

 **Managing Director**

**M P State Cooperative Dairy Federation Ltd.**

**Dugdha Bhavan, Habibganj, Bhopal - 462 024**

**Telephone: (0755) - 2580400-402 Fax No.0755-2583149**

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**Tender Document**

|  |  |
| --- | --- |
| Schedule I | General Terms and Conditions (Page No. 4 to 9) |
| Schedule II | Design/Technical Specifications (Page No. 10 ) |
| Schedule III | Technical Bid Form (Page No. 11 - 13)(i) Form - A(ii) Form - B |
| Schedule IV | Commercial Price Schedule – Form ‘C’ (Page No. 14) |
| Last date for online upload of Tender Form | 23.02.2019 05:00 pm |
| Date & Time of Opening Technical Bid and EMD | 25.02.2019 11:00 am  |
| Date & Time of Opening Eligible Financial Bid  | 26.02.2019 03:00 PM |
| Venue of Opening Tender | M P State Cooperative Dairy Federation Limited,Dugdha Bhavan, Habibganj, BHOPAL -462024 (MP) |
| Cost of Tender Form | Rs. 500/- (Rupees Five Hundred only) |

 **Managing Director**

**SCHEDULE - I**

 **General Terms & Conditions to participate in Tender and Supplies**

###### M P State Cooperative Dairy Federation Limited, Dugdha Bhavan, Habibganj, Bhopal invites online tenders through M.P. e-procurement ([www.mpetenders.gov.in](http://www.mpetenders.gov.in)) from bonafide manufacturers suppliers and / or their accredited / authorized representatives, dealers for Supply/Installation/Commissioning of Tea & Coffee Vending Machine for supply and installation at Bhopal, Indore, Ujjain, Gwalior, Jabalpur and Sagar (Bundelkhand) milk unions strictly adhering to the quality benchmarks and technical specifications prescribed in the tender.

###### MP. State Cooperative Dairy Federation Limited, Dugdha Bhavan, Habibganj, Bhopal solely reserves the rights to accept or reject, partially or fully, any or all tenders, without assigning the reasons thereof.

1. DECLARATION

1.1 The tender submission by the tenderer itself implies that he/she has read all the instructions, terms and conditions laid down in the tender and has completely made himself / herself aware of scope, quality & technical specifications of the machine / equipment supplies to be made at the defined destinations and, have fully satisfied himself / herself with all related bindings that were expected from him / her through conscious participation.

2.0 TENDER SUBMISSION

2.1 A renderer will not submit more than one tender.

2.2 The tenderer will ensure to clearly indicate his / her position / capacity in the respective firm in signing the tender and related documents.

2.3 The tenderer will ensure to submit the Earnest money online only.

2.4 Technical bid should be uploaded online as per the requirements mentioned in Schedule II , schedule III, Schedule IV.

2.5 The Financial bid shall mandatorily be submitted only through online (refer Schedule V) In no case the financial bids would be entertained / submitted physically by any bidder.

2.6 The tenderer will ensure giving the reference of EMD online and upload the scanned copy acknowledge copy of EMD.

2.7 The technical bid shall be opened in the presence of bidders interested to be present in the opening process.

2.9 The Financial offer of a bidder will be opened only when the individual tenderer / firm has successfully qualified the technical bid parameters / criteria.

3.0 BIDDER ELIGIBILITY CRITERIA.

3.1 The tenderer should clearly indicate the contact mailing address, telephone, mobile, fax, e-mail, PAN and GST number. Any change in the address should immediately be communicated to the M P State Cooperative Dairy Federation Limited, Dugdha Bhavan, Habibganj, and Bhopal.

3.2 The bidder should submit detailed technical Specifications of the items / material being offered with related guarantee / warranty condition.

3.3 The bidder should submit copies of related testimonials proving his past experience of supply Installation and commissioning in other organization during previous years.

3.4 The bidder should submit copies of Income Tax return of two years.

3.5 Negligence / Carelessness on the part of tenderer in filling the tender form/quoted price shall cease his/her rights to withdraw from the tender once opened.

3.6 The M.P. State Cooperative Dairy Federation Limited, Dugdha Bhavan, Habibganj, Bhopal solely reserves the rights to accept or reject, wholly or partially, the tender / awarding purchase order without assigning any reasons thereof.

3.7 The tenderer shall submit the tender in the prescribed form only. Conditional tenders, in any case, are liable for outright rejection.

3.8 No Individual or firm shall be allowed to submit more than one tender under different names.

3.9 The tenderer will ensure to sign with rubber stamp/ seal of the form at the bottom of each page of the tender form and enclosures as acceptance of terms and conditions.

3.10 The tenderer cannot sublet the contract or assign wholly or partially the contract to any other party/parties. In any case, if it is found so, then the assigned work order will immediately be cancelled and the party will be solely liable for black-listing by the management.

3.11 Manufacturers will be given preference if rate of two parties are same. A copy of license is to be attached with tender for each item filled in. The Wholesalers dealing with the item will have to attach copy of authorization certificate of the respective manufacturer.

3.13 Preference shall be given to manufacturers and / or such tenderers who possess the Experience of supplying desired machinery / equipments to government organizations / Dairy plants under Co-operative sector.

3.14 In the event if any firm that was functioning individually and for obvious reason has merged with another firm then in such cases the firm should submit copy of registration from competent authority ,only the mutual agreement between the two firms or companies will not be accepted.

4.0 EARNEST MONEY DEPOSIT

4.1 The tenderer would be required to submit amount Rs.50000 /-Rs Fifty thousand only as Earnest Money for Tea &Coffee Vending machine as indicated in tender notice through online payment.

4.4 Any tender not accompanied with EMD shall be liable for rejection. Earnest Money Deposit of unsuccessful tenderers will be returned as per the M.P e procurement site ([www.mptenders.gov.in](http://www.mptenders.gov.in))

4.5 The EMD of the successful tenderer will be released only on completion of supplies / successful installation of equipments, testing and warranty (minimum one year) thereby covering maintenance.

4.6 In the event, during the warranty period, if after sale services/ allied services by the successful tenderer are found dissatisfactory for any reasons thereof, then the EMD shall be forfeited by the Managing director M P State Cooperative Dairy Federation Limited, Dugdha Bhavan, Habibganj Bhopal

4.7 No interest will be paid on the Earnest Money for the period during which (the EMD) lies in deposit with the Managing director M P State Cooperative Dairy Federation Limited, Dugdha Bhavan, Habibganj Bhopal.

5.0 PRICES

5.1 Prices quoted shall be inclusive for supply, installation and commissioning, trial run and maintenance services during the warranty period of minimum 12 months on F.O.R. Basis.

5.2 The prices should be indicated both in words & figures and, no over writing / cuttings / white fluid application would be allowed.

5.3 The prices offered by the tenderer should be firm and free from all anticipated escalations. The prices shall also be valid for a minimum period of 90 days from the date of tender opening.

5.4 The prices quoted by tenderer should be F.O.R. destination at Bhopal/Indore/Ujjain/Gwalior /Jabalpur/Sagar.

5.5 The lowest rate shall not tend to be the criteria in particular for awarding the tender until the supplier satisfies the stakeholder specifications and requirements.

5.6 Correction of errors, if any, in the tender document should be duly followed with small initials/signature of the individual tenderer / firm at the places of every such correction made.

6.0 MODE OF DESPATCH.

6.1 The material to be supplied by successful tenderer and dispatched to the respective dairy plant of Bhopal, Indore, Ujjain, Gwalior, Jabalpur and Sagar (Bundelkhand)milk unions under intimation to the purchaser. Depending upon the type of material, the supplier shall have to carry out proper packing / crating to avoid damages during transit.

6.2 Wharfage / Demurrage etc. on account of incorrect or delayed dispatch of material of documents shall be the responsibility of supplier and shall be recovered from the bill.

6.3 Delivery schedule: The equipments required are in top most urgency and schedule of delivery, installation & commissioning desired for Tea & Coffee Vending machine is 30 Days.

7.0 LIQUIDATED DAMAGES

7.1 Once firm delivery date(s) are fixed / confirmed then they shall be strictly adhered to it. In case if they are not followed, then the respective milk union(s) reserve the right to cancel the order and make purchases from other available alternate sources, at the risk and cost & expenses of the defaulting tenderer.

 In case of delay in supply of goods from original schedule, the liquidated damages will be imposed / levied as under:-

|  |  |  |
| --- | --- | --- |
| **No.** | **Delay Duration** | **Liquidated Damages** |
| 1 | Up to 15 days | 1% cost of the unit. |
| 2 | Between 16 to 30 days | 2% cost of the unit |
| 3 | Beyond 30 days | Up to 5% cost of the unit. |

7.2 In the event, if for any reason the awarded tenderer fails to make supply as per purchase order, the awarded order would be cancelled and the respective supplying firm could be blacklisted for all future dealings. Also the EMD/Security deposit would be forfeited by the management.

7.3 After supply of the machine, the supplier should ensure that the test trials will be done within 07 days of the supply by the expert service engineer and ensure starts smooth operation by guiding and providing complete training and details of the operation to the operator / concern person.

1. **MATERIAL DESCRIPTION**
	1. Specification and technical details have been given in Schedule II.
	2. The bidder will ensure to submit a brochure carrying complete technical details and

Specifications of its machine/equipments along with technical bid.

* 1. The supplier shall provide consumables with tools / kit for one year within indicated cost.
1. **TERMS AND CONDITIONS.**
	1. The supplier shall arrange for safety and insurance, etc. of his/her personnel employed for erection and installation work as pert ESI Act workman compensation and any other provision to meet statutory requirement of various Labor Act/Rules. In case of accident to any of the workers during the period of installation respective unions shall not bear any liability whatsoever the entire responsibility primary and final in this respect will be that of supplier.
	2. The supplier shall effectively bear, at his own expenses, work equipments or material emerging under damage, theft or tampering during Installation / Commissioning / Insurance charges, etc
	3. The personnel engaged by the tenderer shall be the contractor’s own employee and they will claim no privileges from Dairy. The contractor will be directly responsible for the administration of the employees as regards general discipline and courteous behavior.
	4. Guarantee/Warrantee certificates would be handed over to respective Dairy plant after commissioning by the Supplier. He shall also arrange operational training to the dairy staff.
	5. In case of defective items, the same shall have to be replaced by the party concerned at its own cost and risk and within stipulated time.
	6. During installation/commissioning, supplier shall execute necessary minor modifications during the trial period for maximizing operational efficiency. The supplier should also execute minor modification as may be suggested by respective milk unions.
	7. The supplier shall provide maintenance cost, functional description, operation and maintenance manual for each Unit and consumable for one year.
	8. Rate approval of Tea and coffe Vending Machine will be approved by MPCDF , there after purchase order and payment will be done by respective milk unions/parlour directors.

**10.0 INSPECTION.**

**10.1** All the materials are subject to inspection at our works before acceptance. If goods are rejected due to defective or wrong supply, the report of our inspector in this respect shall be the FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 07 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in auction and the proceeds, if any, less expenses shall be credited to tenderer account.

**11.0** **PAYMENTS**

11.1 70% payment shall be released on safe receipt of material / system at site. The balance 20% payment shall be released only after completion and successful trial run of machines and rest 10% payment will be released after submission of Bank Guarantee equal to 10% of order value towards performance guarantee of one year from the date of commissioning.

**12.0** **BREACH OF AGREEMENT:**

12.1 If the authorized persons of the unit or a partner in the contract / tendering firm commit breach of any of the conditions of agreement, then Chief Executive Officers of respective union, Bhopal, Indore, Ujjain, Gwalior, Jabalpur and Sagar (Bundelkhand), hold the rights to cancel the contract and purchase / authorize to purchase at the tenderer risk and cost.

1. **DISPUTE ARBITRATION**:

13.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive officers of all affiliated Milk Unions of MP state Cooperative Dairy Federation Bhopal, Indore, Ujjain, Jabalpur, Gwalior and Bundelkhand this respect will be final and binding on the tenderer.

13.2 Managing Director of MP state Cooperative Dairy Federation Ltd. Dugdh Bhavan, Habibganj, Bhopal will be the Sole Arbitrator and his decision shall be final and binding on all the concerned.

13.3 For all disputes, the venue shall be at Bhopal, MP.

Signature & Seal of Tenderer Managing Director,

 MP State Cooperative Dairy Federation Ltd.

 Dugdha Bhavan, Habibganj,

 Bhopal -462 024 (MP)

**SCHEDULE - II**

**TECHNICAL DETAILS/SPECIFICATIONS**

 **SCHEDULE - II**

**TECHNICAL DETAILS/SPECIFICATIONS**

|  |
| --- |
| **Requirements for of Coffee and Tea Vending machine**  |
| **S.No.** | **MPCDF Requirements**  | **Standards** |
| **1.** | Capacity of the Tank with vending Box | 20 liters (bottle top loading facility) |
| **2.** | Shape & Orientation | S Vertical type, with firm and rigid body ABS plastic. |
| **3.** | Kiosk outer body  | Made of with rigid body ABS plastic MPCDF brand display, ( art work will be provided by respective union) , water proof and thermal proof. |
| **4.** | No of Dispensing point  | 02 Way (Coffee and Tea) |
| **5.** | Dispensing Medium  | Manual press button. |
| **6.** | Dispensing accuracy |  +/-0.5, |
| **7.** | Dispensing amount  |  from 50 ml up to 250 ml |
| **8.** | Dispensing flow rate  | Min 6 cups/ min of 250 ml |
| **9.** | Heating System  | Mandatory with auto control and control panel up to 100 ˚C with in 5 min |
| **10** | Cleaning of Milk dispensing point | Cleaning system for milk dispensing system should be mentioned, with auto cleaning option. |
| **11** |  Electrical load  | single phase, 230V/50Hz |
| **12** | Product contact surface | Food grade |
| **13** | Product make | Hot water along with powder should mix thoroughly without any sedimentation  |
| **14** | Froth formation | Min 1 cm froth formation in coffee and tea cup (espresso type)  |
| **15** | Ingredients setting | Ingredients setting option should be available with ration of premix and amount of water to be added. |
| **16** | Powder holding capacity | Min of 2 kg of powder should be available, with min 2 type of powder (tea premix and coffee premix) and powder box should be moisture barrier. |
| **17** | Locking system | Manual lock and key system should be available.  |
| **18** | Cup dispenser counting | No of cups coming out should be recorded and memory base. |
| **19** | Food grade Certified machine  | Mandatory with certificate  |
| **20** | Product range | Espresso, latte, milk Tea/soup. |
| **21** | Mixer | Hot water and coffee tea premix should mix with mixer having (10000 rpm). |
| **22** | Beep sound | Alert facility after filling each cup. |
| **23.** | warranty/ Guaranty  | Minimum of one year from date of operational. |

**SCHEDULE – III**

**Technical Bid**

(Details of tenderer to be submitted along with the offer)

####  Form – A

I/We hereby furnish following particulars about our units:

1. **Name of the Unit : M/s**
2. **Address of the Unit : 1. Office**
	1. **Factory**
	2. **Name of Proprietor/Partner: 1.**

2.

* 1. **Name with designation of Other person authorized to Sign the documents on Behalf of the unit, if any (Authority letter should be Produced)**
	2. **Telephone Nos. Office :**
	3. **Particulars of the Registration(attach photocopy)**

 **Certificate Issued by the competent authority**

 **(Registration No. & Date) GST No. ……………… Dated........**

* 1. **GST No. ……………… Dated........**

**(Attach photocopy)**

* 1. **PAN Number**

 **Permanent Account Number**

**- (Attach photocopy)**

* 1. **Whether the unit or sister concerned unit or any : Yes/No**

 **Unit of their Proprietorship or Partnership, if any has been blacklisted/debarred or penalized by any Central or State Government/Organization at any time.**

* 1. **If the reply is ‘Yes’ when & why :**

Give reasons in details

* 1. **Please attach copy of previous 2 years’ :**

 **Audited Income Tax Return**

* 1. **EMD detail (Acknowledgement of online payment )**

 **Amount ----------**

Signature & Seal of the Tenderer

####  Form – B

**SCHEDULE – IV**

**Technical Bid**

 (Details of tenderer to be submitted along with the offer)

(To be filled in by the tenderer)

**I/we hear by furnish following particulars about our unit**

* 1. **Manufacturing facility :**
	2. **Type of specification of the Plant :**
	3. **If the unit earlier did any business**

In the previous 2 years, attach PO :

* 1. **List of current clients :**

(Preference to State Dairy Coop.,Government Dairy & other Dairy Companies)

* 1. **Are you supplying/supplied same material : to some other State Cooperative**

Dairies? If yes, to whom & when? Attach PO and

Commissioning report.

* 1. **Supplier has to agree on the below MPCDF**

**Requirements and standards, subsequently has**

 **to comment in each of the below requirements. :**

|  |
| --- |
| **Requirements Tea & Coffee Vending machine**  |
| **S.No.** | **MPCDF Requirements**  | **Standards for Tea & Coffee Vending machine to be supplied** |
| **1.** | Capacity of the Tank with vending Box |  |
| **2.** | Shape & Orientation |  |
| **3.** | Kiosk outer body  |  |
| **4.** | No of Dispensing point  |  |
| **5.** | Dispensing Medium  |  |
| **6.** | Dispensing accuracy |  |
| **7.** | Dispensing amount  |  |
| **8.** | Dispensing flow rate  |  |
| **9.** | Heating System  |  |
| **10** | Cleaning of Milk dispensing point |  |
| **11** |  Electrical load  |  |
| **12** | Product contact surface |  |
| **13** | Product make |  |
| **14** | Froth formation  |  |
| **15** | Ingredients setting |  |
| **16** | Powder holding capacity |  |
| **17** | Locking system |  |
| **18** | Cup dispenser counting |  |
| **19** | Food grade Certified machine  |  |
| **20.** | Mixer type  |  |
| **21.** | Warranty/ Guaranty  |  |
| **22.** | Alert sound  |  |

I/We undertake that the information furnished in these tender documents is correct to the best of my/our knowledge and belief. Certified copy of the above documents is enclosed.

Signature & Seal of the Tenderer

**SCHEDULE – VI**

**PRICE BID**

To be uploaded online only

Name of Work: Supply Installation, Testing, Commissioning of Tea & Coffee Vending machine

Coffee Milk Vending Machine

|  |  |  |  |
| --- | --- | --- | --- |
|  **Dispatched** **point** | **Tea & Coffee Vending machine Total Quantity** | **Rate per machine inclusive all taxes and FOR basis (Rs in figure)** | **Rate per machine inclusive all taxes and FOR basis (Rs in words)** |
| Sahakari Dugdh Sangh Bhopal, Indore, Ujjain , Gwalior, Jabalpur, Bundelkhand (Sagar) |  200 Nos |  |  |

Signature & Seal of the Tenderer