

**INDORE SAHAKARI DUGDHA SANGH MARYADIT  
CHANDA TALAWALI : INDORE**

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**DOCUMENTS**

Tender for	:	Pest, insects, rodent, termite control & household disinfestations.
Schedule I	:	General Terms & Conditions
Schedule II	:	Technical Bid
Schedule III	:	Price Bid
Schedule IV	:	Agreement (Duties & Responsibilities)
Last date for issue of tender	:	21.09.2020 Upto 2.00 PM
Last date for receiving tender	:	21.09.2020 Upto 2.00 PM
Time & date for opening of tender	:	22.09.2020 at 3.00 PM
Place of opening	:	Office of Indore Sahakari Dugdha Sangh Maryadit, Chanda Talawali, Indore (MP)
Address for communications	:	The Chief Executive Officer Indore Sahakari Dugdha Sangh Maryadit Chanda Talawali, Indore 462 024 (MP)

Chief Executive Officer

## Schedule - I

INDORE SAHAKARI DUGDHA SANGH MARYADIT, INDORE

### General Terms & Conditions

Indore Sahakari Dugdha Sangh Maryadit, Indore; An ISO 14001:2004, 22000 : 2005 & 9001 : 2008 Certified Organization invites on-line tenders from bonafide Pest Control service at Indore its surroundings strictly in adherence to the detailed specifications given in the tender document.

The Indore Sahakari Dugdha Sangh Maryadit, Indore reserves the right to accept or reject any or all tenders which in their opinion justify such actions, without further explanation to the tenderers.

#### **1.0 Tender submission :**

- 1.1 The tender should be submitted on-line through digital certificate on website [mpeproc.gov.in](http://mpeproc.gov.in) before scheduled time and date.
- 1.2 Individual signing on the technical tender and other related documents must specify whether he/she has signed as :
  - a. The sole proprietor of the firm or constituted attorney of such proprietor.
  - b. A partner of the firm, if it is a partnership firm in which case he/she must have authorities to refer to the arbitration disputes concerning the business of the partnership either by virtue of partnership deed or by power of attorney.
- 1.3 All out-station tenders, technical details should be sent by registered post or in person. For any postal delay Indore Sahakari Dugdha Sangh will not be responsible.
- 1.4 The tenderer(s) should clearly state in their technical offer, the address, telephone, Fax and E-mail Id. Any change in the address should immediately be communicated to the Chief Executive Officer, Indore Sahakari Dugdha Sangh Maryadit, Indore and correspondence thereafter will be made at the changed address.
- 1.5 Technical Bid should be submitted in one envelop so as to reach ISDS on or before 21/09/2020 upto 2.00 PM and technical bid should be verified by the committee and only firms technically successful shall be opted for opening of financial bid.

#### **2.0 Earnest Money Deposit**

- 2.1 All the tenderers shall be required to deposit Earnest Money of Rs.10,000/- (Rupees Ten Thousand only) for above said work at Indore main dairy plant and Rs. 10000/- (Ten thousand Only) for Milk Chilling - Kannod, Dudhi, Badwah, Sendhwa, Burhanpur, Chapda, Jhabua, Khargoan, Badwani & Phoolgawadi (Dhar)

- 2.2 Any tender which is not accompanied by Earnest Money Deposit are liable to be rejected. Earnest Money Deposit of unsuccessful tenderers will be returned within 30 days from the date of opening of the tender. The Earnest Money Deposit of the successful tenderer will be released on completion of the contract period.
- 2.3 No interest will be paid on the Earnest Money Deposit for the period during which the Earnest Money lies in deposit with the Indore Sahakari Dugdha Sangh Maryadit.

### **3.0 General terms & conditions**

- 3.1 The Agency must have all necessary facilities & **HACCP** certified service provider required to operate Pest Control Services and should have experience of more than 3 years in the field.  
The agency must be a current member of IPCA the agency should have current License of P.C.
- 3.2 Fumigation, if required to be undertaken, prior approval is to be taken from Main Dairy Plant by the agency.
- 3.3 The Agency must have necessary registration certificates under Shops & Establishment Act and other statutory bodies.
- 3.4 The Agency must hold Insecticide / Pesticide License for storage and use of various insecticide / pesticides for Pest Control bodies.
- 3.5 The Agency must have qualified & trained experienced & certified staff for operation of Pest Control activities.( Must have proof)
- 3.6 The Agency must have all essential safety equipments to provide its pest control service operators while on carrying out their job in Dairy Plant .
- 3.7 The Agency must have ensure its Pest Management Services effective to see that no flies, insects, rodent should be observed in Dairy Plant .
- 3.8 The Pest Control Service Agency has to perform services on routing basis and has to maintain daily verification of work by Shift In charge or Manager of Dairy Plant.
- 3.9 Monthly bills will have to be verified by Dairy Plant and this together with work verification report should be submitted to Production Office for clearance of payment.
- 3.10 Any complaint if received from Section regarding non compliance of instruction / advices of Dairy Plant shall attracts penal deduction of Rs.5000/- per compliant.
- 3.11 The agreement period will be for two year from the date of work order and can be extended for a period of one year on mutual consent.
- 3.12 One pest operator should be present every day at ISDS main plant and timing will be 8.00 A.M. To 19.00 P.M.

- 3.13 Contractor (Technical Expert) should be present during major audits to satisfy certifying agencies queries related to pest management and control services.
- 3.14 Should conduct periodic i.e. Bi-Monthly thorough inspection of the premises, site, flats & booths and present a clear report with details of treatment, recommendations that give accountability of both sides.
- 3.15 Should maintain documents and records as per food safety management system standard ( ISO : 22000: 2005 & FSSAI requirements for on site inspection. Pest operator will obtain signatures of designated authorities in the section after each treatment as per frequency specified in the scope of work and will provide inspection report to concerned about status for its accountability.
- 3.16 Only CIB/FSSAI approved chemicals to be used.
- 3.17 Shall conduct pest management / pest control care awareness programme to key Personals in the company to avoid any likely hazard twice in year.
- 3.18 Contractor should submit name list (With drug) of chemicals to be used for Pest/Rodent control should provide name of antidote and also ensure the availability of medicine in the plant.
- 3.19 If any equipment , product, goods are damage/deteriorated due to Pest, insects, rodent, termite, the pest control contractor will be responsible for losses. If any due to above damage will be recovery from the pest control contractor.
- 3.20 Bidder Should have executed the value of contract he bided in similar type of industry successfully at least three year

#### **4.0 Security Deposit & Dispute arbitration & final authority.**

- 4.1 Security Deposit of Rs.30,000/- (Rupees Thirty Thousand only) for Indore Dairy Plant and Rs.30,000/- (Rupees Thirty Thousand only) for Milk Chilling Centre, Kannod, Dudhi, Badwah, Badwani, Burhanpur, Chapda, Jhabua, Khargoan & Phoolgawadi (Dhar) shall be deposited by the successful bidder in the form of Demand Draft in favour of Indore Sahakari Dugdh Sangh Maryadit payable at Indore. No interest will be paid against the Security Deposit.
- 4.2 At the time of submitting the tender, tenderer shall supply detailed information about their activities in the enclosed form.
- 4.3 For the matter of dispute, relating to the interpretation of the above clause, the decision of the Hon'ble Chairman, Indore Sahakari Dugdh Sangh Maryait, Indore Shall be final and binding on all concerned.
- 4.4 For all disputes the venue shall at Indore.

**Schedule – II**  
**Technical Bid**

(To be submitted along with the offer)

To,  
**CHIEF EXECUTIVE OFFICER**  
**ISDSM, INDORE**

DATE: \_\_\_\_\_

Dear Sir,

I / We hereby furnish below some particulars about Company/Unit which will form a part of our offer submission:

1. Name of the Co. /Unit : \_\_\_\_\_
2. Address of the Co/Unit : \_\_\_\_\_  
: \_\_\_\_\_
3. Telephone Nos. (With STD Code) : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Email id : \_\_\_\_\_
4. Name of the CEO/Proprietor/Partner : \_\_\_\_\_
5. Name and designation of other : \_\_\_\_\_  
authorized signatory of the Co./Unit
6. Particulars of Registration Certificate : \_\_\_\_\_  
issued by the competent authority \_\_\_\_\_  
(Registration No. & Date) (Photo Copy to be enclosed)
7. GST No. : \_\_\_\_\_ dt. \_\_\_\_\_  
(Photo Copy to be enclosed)
8. PAN No. (Permanent Account No.-Income Tax) \_\_\_\_\_  
(Photo Copy to be enclosed)
9. Performance/ experience (Minimum 3 Year essential) \_\_\_\_\_  
( Copy of certificate enclosed)
10. Have your Co. /Unit or its sister concern  
ever been Black listed /debarred by ISDSM  
or its sister Milk Unions or GOI / GOMP & its undertaking? YES/NO  
If Yes, when & Why? Give reason in details

**SEAL & SIGNATURE**

Authorized signatory of the co. /unit

Schedule – III

Price Bid

(Tendered Should be submitted price bid online only)

INDORE SAHAKARI DUGDHA SANGH MARYADIT, INDORE

**1.Pest Management Services at Main Dairy Plant**

1.Rate in Rs/Month : Rs-----

2. GST ..... % : -----

Total (-----)

(in words) Rs -----

**2.Pest Management Services at Chilling Centre**

1.Kannod 2. Dudhi 3.Badwah 4.Badwani 5. Burhanpur 6.Chapda 7.Jhabua 8.Khargone  
9.Phoolgawadi (Dhar) 10. Sendhwa

1.Rate in Rs/Month/Per chilling center/Mini dairy plant R s-----

2. GST ..... % : -----

Total (-----)

(in words) Rs -----

Signature of Tenderer:

Seal of the Tenderer :

Address : -----

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## Schedule - IV

### **AGREEMENT**

This agreement made at Indore on this \_\_\_\_\_ day of \_\_\_\_\_ 2020 between Indore Sahakari Dugdha Sangh Maryadit, a Cooperative Unit incorporated under MP Cooperative Societies Act, 1960 and having its registered office at Indore (hereinafter referred to as the "Sangh", which expression shall includes its successor and assigns by its constituted authority, Chief Executive Officer, Indore Sahakari Dugdha Sangh Maryadit, Indore of the one part;

AND

M/s. \_\_\_\_\_ having its office at \_\_\_\_\_ hereinafter referred to as the "Contractor" which expression shall includes its successor and assigns) of the other part, represented by its \_\_\_\_\_

WHEREAS the Sangh has its factory located at Chanda Talawali, Indore (hereinafter referred to as the Factory) and is engaged in processing, packing and marketing of milk and milk products at the said factory).

The Contractor is in the business of providing pest control services for commercial establishments.

The contractor has agreed to provide the Sangh complete services of pest control at the said factory and its Chilling Centre situated at - Kannod, Dudhi, Badwah, Badwani, Burhanpur, Chapda, Jhabua, Sendhwa, Khargoan & Phoolgawadi (Dhar) under the terms and conditions setout herein :

#### **1. Duties and responsibilities of the Contractor :**

The contractor shall be responsible for the following duties at the factory and its Chilling Centre - Kannod, Dudhi, Badwah, Badwani, Burhanpur, Chapda, Jhabua, Khargoan, Sendhwa & Phoolgawadi (Dhar)

a) The contractor must have specific pest control measures as applicable to a food manufacturing site, must ensure that the treatment itself does not expose food to risk of food poisoning.

b) All chemicals, methods and measures used must be approved and registered by the Central Insecticide Board, GOI.

c) The contractor would use the chemicals in either oil or water base formulations. Any change in the chemicals would be intimated to the Sangh.

d) The contractor would provide trained operator/technicians for regular pest

control service.

e) Contractor must provide copy of M.S.D.S. for the chemicals used by them in the factory.

f) The schedule for the various services will be adhered as per frequency given in the scope of work.

g) If at any time or times after the initial treatment but before the next due date 'Pest' reappear, the contractor would carryout the necessary treatment without any additional cost.

### **Scope of work :**

#### **1. Household disinfestations :**

The contractor would carryout disinfestations operation to control cockroaches, red and black ants, silver fish, termite in the form of an insecticidal spray in the plant campus. The contractor must carry this operation once in a month.

#### **2. Rodent control :**

a) The contractor would use 'ROBAN' a single dose anticoagulant bait.

b) The treatment would cover the plant campus by placing baits in rodent burrows/barbourages so as to keep the premises free of any rodent activities and to avoid migration within the building.

c) The contractor will fix rodent bait station alongwith the external perimeter of the plant building and campus.

d) The production and packing area where poison baiting is not advisable will provide eco-friendly nontoxic glue boards.

E) The baits/traps must be placed along the external perimeter at strategic point.

f) Frequency of this treatment will be once in a week to replenish the baits/traps.

#### **3. Fly control :**

a) The contractor would spray the approved and recommended chemicals in and around the plant area which includes non-production areas like Lab, Ghee, Butter room, manholes, corridors, varanda etc. except inside the packing/production area, boiler, garage, store, time office, scrap yard.



B) Milk pouching, Powder plant & consumer packing, Ice cream plant, Ghee, I.P. , General store, Finish product section, ETP and all likely breeding areas in the premises.

c) Format must be filled and signed by both the parties and a copy of the same be handed over to the Sangh.

Right & obligations of the contractor :

The contractor hereby agree to following :

1. That the contractor will recruit, supervise, control and disburse salaries to its personnel in accordance and in compliance with all labour and welfare legislation relevant and prevailing from time to time.

2. The contractor shall at all times maintain insurance policy covering to his workers or ESIC coverage.

3. The contractor assures that he will comply with all labour and/or other legislation applicable to the nature of the work and the people engaged in the work including but not limited to the Employees Provident Fund and Miscellaneous Provisions Act 1952, ESIC Act 194, Minimum Wages Act 1048, Factories Act 1048 and keep the company identified against any such labour and/or other applicable legislation by the contractor.

4. Every person engaged by the contractor in fulfillment of the contract must be certified medically fit before he starts work in the Sangh's premises.

Sub-contracting/non-assignment :

The contractor hereby agrees that this agreement shall be performed by the contractor itself and under no circumstances the contractor shall subcontract or assign the same to any third party.

Conditions of payment :

1. In consideration of the work done under the contract the Sangh agrees to pay @ Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) per month for Indore Main Dairy Plant & Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) per month for Milk Chilling Centre- Kannod, Dudhi, Badwah, Badwani, Burhanpur, Chapda, Jhabua, Khargoan, Sendhwa & Phoolgawadi (Dhar) to the contractor.

2. Upon receiving the bill from the contractor, after completion of the assigned job every month, the Sangh agrees to make payment of the bills submitted by the contractor within 15 days.

Period of contract :

This agreement shall be deemed to have come into force with effect from \_\_\_\_\_ and shall remain in force till \_\_\_\_\_ and on the

expiry of the said period the contract will stand automatically terminated unless it is renewed or extended in writing by the consent of both the parties as mutually agreed to.

Procedure for termination of contract :

It is further provided that either party may terminate this agreement by giving to the other one month's notice in writing.

Breach of agreement :

The contractor specifically agrees that in the event of any act of deed or misbehavior by contractor (threat, provocation, agitation etc.) or its employees against the Sangh or its officials or its business interest or violation of clause of this agreement this contract shall be terminated by the Sangh without giving any notice to the contractor.

At the time of submitting the tender, tenderer shall supply detailed information about their activities in the enclosed form.

For the matter of dispute, relating to the interpretation of above clause, the decision of Manager Director, MPCDF Bhopal. and the committee ( Members 1. Hon'ble Chairman Indore Sahakari Dugdh Sangh 2. Representation of MPCDF Bhopal and 3. Representation of commissioner MP co-operative department Bhopal) suggested as per new MPCDF SPR rules -2020 Clause No.21 shall be final and binding on all concerned .

Jurisdiction :

Any legal proceedings arising out of this agreement will be at Indore.

For INDORE SAHAKARI DUGDHA SANGH  
MARYADIT, INDORE

for \_\_\_\_\_  
(Contractor)

Chief Executive Officer

Witnesses :

- |    |    |
|----|----|
| 1. | 1. |
| 2. | 2. |

# INDORE SAHAKARI DUGDHA SANGH MARYADIT, INDORE

## Work Description

1. Daily Spray of permissible insecticides which can be used in food processing industry for controlling flies in the plant premises.
2. Weekly spray of insecticides / pesticides in drainage to check larva of mosquitoes and flies.
3. Weekly spray of insecticides / pesticides on all internal walls of the Plant.
4. Weekly baiting of rodent (rats) in and around DP / CC.
5. If found necessary non chemical treatment like glue trap, flappers pinjras have to be placed to control rodent menace in DP / CC.

### **INTEGRATED PEST MANAGEMENT PROGRAMME**

Sr No.	SERVICES	<-----AREA----->		<-----FREQUENCY----->		REMARKS
		SPRAYABLE	NON SPRAYABLE	MAIN DAIRY PLANT	CHILLING CENTRE	
1	IFM (FLY MANAGEMENT)	Milk intake point, waste milk section  corridor, exterior surrounding of plant building stores & boiler Admn. & Field op.  Block		April to Sept. -Thrice a day  Oct. to March Twice s day	Fortnightly	insect light trap are need to be installed  in non-sprayable area at a height of 6ft to control if any fly or other flying insect find entry in non-sprayable area.
2	PPS (RODENT LIZARD,SPRIDER BLENKETS MANAGEMENT)	<u>First line of Control-Burrow treatment</u> Second line of Control-Roda Box at liner distance of 40ft. All around in exterior of production unit containing Roban Cake a single dose Anti-coagulant to prevent entery of rodent in production unit. <hr/> Third line of Control-Roda box containing highly adhesive non-toxic glue board in corridor, cold store ,prepack,butter,ghee,IP, Powder Plant,FP store and APS store general store and DCS store,powder godwan to trap any rodent if find entry in production unit. various warehouse & office buildings.		Weekly	Fortnightly	
3	GOLDSEAL SERVICE (COCKROACH REDANTS MANAGEMENT)	Gel Bait is being applied in all possible breeding and hiding places of like switch board, frame of electrical wiring, cracks and crevices etc.		Fortnightly	Fortnightly	

**CHIEF EXECUTIVE OFFICER**