

# INDORE SAHAKARI DUGDH SANGH MARYADIT

CHANDA TALAWALI, MANGLIA-INDORE(M.P)-453771  
AN ISO 22000: 2005 & 9001:2008 CERTIFIED ORGANIZATION

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Ref No: ISDSM/PUR/006

Date: 01/02/2019

The tender notice, tender documents, containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in>

## **E-TENDER FOR SUPPLY OF PACKAGING MATERIAL FOR THE YEAR 2019-20**

### **TENDER DOCUMENT**

Schedule I	:	General Terms & Conditions.
Schedule-II	:	Specifications
Schedule III	:	Form A
Schedule IV	:	Price Schedule
Tender Cost	:	Rs.500/-(Rupees five hundred only)
Tender Document Download/Sale Start Date	:	02/02/2019 Time 11:00 AM Onwards
Tender Document Download/Sale End Date	:	26/02/2019 Time 02:00 PM
Bid Submission Start Date	:	02/02/2019 Time 12:00 Noon Onwards
Bid Submission End Date	:	26/02/2019 Time 02:00 PM
Bid Opening Date	:	27/02/2019 Time 03:00 PM
Place of opening of Tender	:	Office of the Indore Sahakari Dugdha Sangh Maryadit,Indore.
Address for Communication	:	The CEO, Indore Sahakari Dugdha Sangh Maryadit , Chanda Talawali,Manglia, Indore 453771.

**CHIEF EXECUTIVE OFFICER**

## **SCHEDULE - I**

### **General Terms & Conditions for tender submission & material supply**

Indore Sahakari Dugdha Sangh Mydt, Indore (ISDSM), an ISO certified cooperative organization, invites e-tender from bonafide manufacturers/suppliers for supply of Dairy related Packaging materials for the year 2019-20, strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

CEO Indore Sahakari Dugdha Sangh Mydt., Indore reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

#### **1.0 DECLARATION :**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

#### **2.0 TENDER SUBMISSION:**

- 2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.
- 2.2 Individuals signing on the tender and other related documents must specify in which capacity of the firm he/she has signed the documents. (copy to be uploaded –mandatory)
- 2.3 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST. Any change in the address should immediately be communicated to the Chief Executive Officer, Indore Sahakari Dugdha Sangh Mydt, Indore and correspondence thereafter will be made at the changed address.
- 2.4 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.5 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Indore Sah. Dugdha Sangh Mydt. Indore who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.6 The Chief Executive Officer, ISDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.7 Each tender should be accompanied with copy of PAN, Income Tax Return of the financial year 2014-15, Sales Tax number and without which the tender may not be entertained. (copy to be uploaded –mandatory)
- 2.8 The Tenderers should submit the tender rates in the Schedule IV only. The conditional tenders are liable to be rejected.
- 2.9 No person or firm is permitted to submit more than one tender under different names.
- 2.10 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, ISDSM during the supply.
- 2.11 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer. (copy to be uploaded –mandatory).
- 2.12 Tenderer shall fill all the details of the unit in the enclosed form- A in schedule-III. (copy to be uploaded – mandatory).
- 2.13 Those tenderer offering rates for packing materials shall submit Food Grade Certificate and COA, NABL lab analysis report, that all materials being used are of Food Grade only for your purchase order supply. (Certificate to be uploaded mandatory)

#### **3.0 EARNEST MONEY DEPOSIT:**

- 3.1 All the tenderers are required to deposit Earnest Money Rs.10000/-, for all items in the form of crossed Demand Draft / Bankers cheque in favour of Chief Executive Officer, Indore Sahakari Dugdha Sangh Mydt, Indore. EMD should be reach at Indore Sahakari Dugdha Sangh, Manglia, Indore, PIN – 453 771 before the tender opening time & schedule. Submissions of earnest money by any other mode than specified above shall not be acceptable and the related tender shall not be eligible for consideration.

- 3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 45 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period without any interest amount.
- 3.3 No interest will be paid on the earnest money for the period during which (the EMD) lying in deposit with Indore Sahakari Dugdha Sangh. Maryadit.

**4.0 PRICES:**

- 4.1 Rate should be quoted for the material as per the specifications given in the schedule II of the tender document. In case of any doubt as to the meaning of any of the terms & conditions or the specifications, the tendering firm may set forth the particulars thereof and submit them to the Indore Sah. Dugdha Sangh Mydt, in writing that such doubts may be removed before submitting the tender.
- 4.2 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. We would communicate our rate approval within 30 days of opening of tender.
- 4.3 The Tenderer should quote rate on F.O.R Dairy Plant Indore basis.
- 4.4 The tender should clearly specify whether rates quoted are inclusive or exclusive of GST.
- 4.5 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.
- 4.6 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.
- 4.7 The lowest rate shall not be the only criteria for approve the tender.

**5.0 MODE OF DESPATCH:**

- 5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.
- 5.2 **FOOD GRADE CERTIFICATE:** Certificate(s) of use of food grade quality of raw material are to be sent along with delivery/dispatch where ever required.
- 5.3 Wharfage /Demurrage etc. on account of incorrect or delayed delivery/dispatches of material/documents must the responsibility of supplier and shall be recovered from the bills.

**6.0 PRINTING:**

Printing work on each & every items should be printed as per ISDS approved Artwork.

- a) If printing found faded/Blurred then a penalty of 5% cost will be imposed.
- b) If item's GSM found lesser than as specified in tender specification then a pro-rata deduction will be made.
- c) The Barcode printing found unreadable then entire supply will be rejected.

**7.0 LIQUIDATED DAMAGES;**

The time period and the date of delivery of the material stipulated in the purchase order shall be deemed to be the essence of the contract. Once firm delivery date(s) are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

- 7.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.
- 8.0 **INSURANCE:**  
Insurance is to be arranged by the tenderer.
- 9.0 **INSPECTION:**
- 9.1 All the materials supplies are subject to inspection at our stores before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in auction and the proceeds, if any, less expenses would be credited to tenderer's account.
- 9.2 Sample of the articles should be sent/produced before the competent authority if asked for within 3 days or as mutually agreed.
- 10.0 **PAYMENT:**  
Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through accounts payee cheques / RTGS. Tenderer agreeing to these terms would be given preference over those specifying other terms.
- 11.0 **TERMINATION OF CONTRACT:**  
If any act of commission or omission of a unit under contract brings Indore Sah. Dugdha Sangh Mydt. To dispute, then the Milk Unions shall be competent to debar/blacklist the unit from further business.
- 12.0 **CONSEQUENCES OF BREACH OF AGREEMENT:**  
If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Indore Sahakari Dugdha Sangh Mydt. To cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.
- 13.0 **DISPUTE ARBITRATION & FINAL AUTHORITY:**
- 13.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Indore Sah Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 13.2 For all matters of dispute, the decision of the Honourable Chairman, Indore Sah. Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.
- 13.3 For all disputes, the venue for legal course shall be at Indore.
- 13.4 If the tender opening date become any govt. holiday then the next day may considered for tender opening.

*Chief Executive Officer  
Indore Sahakari Dugdha Sangh Mydt. Indore*

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**SCHEDULE - I I**  
**SPECIFICATION FOR PACKING MATERIAL**

- NOTE:**
1. Agmark licence holder printers only may quote their rates.
  2. If the material is not found as per specification of ISDSM Indore the consignment will be rejected and will be destroyed in presence of supplier.
  3. Those tenderer offering rates for packing materials shall submit Food Grade Certificate and COA, NABL lab analysis report as per requirement of ISO:22000, that all materials being used and be in direct contact of milk products should be of Food Grade only. (Certificate to be uploaded mandatory)

**1. SPECIFICATION FOR 1Kg AND ½ Kg OTS TINS FOR PACKAGING OF RASGULLA/GULABJAMUN**

**Rasgulla / Gulabjamum 1Kg. Pack.**

- |                                 |  |
|---------------------------------|--|
| 1. 1Kg. Tin Size                | : 100mm inner dia x 120mm Height.<br>Over seam dia – 108mm± 1.5 mm |
| 2. Weight of empty tin with lid | : 80gm ± 2.0gm.  |
| 3. Weight of bottom             | : 20grm ± 2.0 gm.  |
| 4. Tin Thickness                | : 0.20mm.  |

**Rasgulla / Gulabjamum ½ Kg. Pack.**

- |                  |                                   |
|------------------|-----------------------------------|
| 1. ½ Kg Tin Size | : 76mm inner dia x 117 mm Height. |
|------------------|-----------------------------------|

**Tin Body:** Outside printed as per our approved design and inside food grade phenolic epoxy coated Gold lacquered.

**Tin Ends:** Outside gold lacquered and inside food grade phenolic epoxy coated Gold lacquered.

**Lids:** Outside gold lacquered and inside food grade phenolic epoxy coated Gold lacquered.

**Supply:** All cans/tins with one EOE and other GL/AR ends supplied loose suitable for canning.

**INDORE SAHAKARI DUGDHA SANGH MARYADIT  
CHANDA TALAWALI, MANGLIA INDORE 453 771**



**As ISO 9001 : 2000 Certified Organization Plant**  
E-Mail : agmpurisds@gmail.com / sanchimsids@gmail.com  
Phone : 0731 – 2811162 Fax : 2811559

**SCHEDULE – III**  
**(To be submitted along with the offer)**  
**Form – A**

Chief Executive Officer  
ISDSM,  
Indore

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission :

1. Name of the Co./Unit : \_\_\_\_\_
2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Nos.(with STD Code) : \_\_\_\_\_  
FAX No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_
4. Name of the CEO/Proprietor/  
Partner : \_\_\_\_\_
5. Name and designation of other : \_\_\_\_\_  
Authorized signatory of the Co./  
Unit.
6. Particulars of Regn. Certificate : \_\_\_\_\_  
Issued by the competent authority  
(Regn No. & Date)
7. GST NO. \_\_\_\_\_ dated \_\_\_\_\_
8. Details of PAN CARD (Enclosed Copy): \_\_\_\_\_
9. Income Tax return (Enclose Copy): \_\_\_\_\_
10. Name of Bank & RTGS/NEFT No.: \_\_\_\_\_  
Enclose cancelled cheque: \_\_\_\_\_
11. Authorization from BIS regarding  
Manufacture of Tins No. & Validity  
(Enclose copy) : \_\_\_\_\_

12. Authorisation from AGMARK regarding  
Their LOGO No. & validity.

(Enclose copy) : \_\_\_\_\_

13. Food Grade material certification

From competent authority

For use of content

(Enclose copy) : \_\_\_\_\_

14. Have your Co./Unit or its sister concern ever been black listed/ debarred by ISDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO

I/WE HAVE READ THE TERMS AND CONDITIONS OF THE TENDER DOCUMENT. WHICH ARE ACCEPTABLE TO ME/US. NO ADDITIONAL CONDITION.DEVIATION OR POINT OF DIFFERENCE HAS BEEN GIVEN BY ME/US.

I AM PROPRIETOR / MANAGER/ DIRECTOR \_\_\_\_\_ OF THE TENDERING FIRM AND HAVE BEEN AUTHORISED TO SUBMIT. THE AUTHORITY LETTER IN THIS REGARDS IS ENCLOSED HEREWITH.

DATE:

SEAL AND SIGNATURE OF TENDERER

NAME OF SIGNATORY

DESIGNATION

**Seal & Signature of the  
Authorised Signatory of the Co./Unit**

**INDORE SAHAKARI DUGDHA SANGH MARYADIT  
CHANDA TALAWALI, MANGLIA INDORE 453 771**



**As ISO 9001 : 2000 Certified Organization Plant**

E-Mail : agmpurisds@gmail.com /sanchimsids@gmail.com

Phone : 0731 – 2811162 Fax : 2811559

**SCHEDULE – IV**  
**FORMAT FOR QUOTING ITEMWISE RATES**

<b>S.N o.</b>	<b>Item</b>	<b>Annual Required Qty. (approx.)</b>	<b>Rate/Unit F.O.R Dairy Inclusive of all taxes / levies</b>
1	1Kg OTS TINS FOR PACKAGING OF RASGULLA/GULABJAMUN	20000	
2	½ Kg OTS TINS FOR PACKAGING OF RASGULLA/GULABJAMUN	10000	

**Note :**

**Requirement shown above is tentative and it can be increased or decreased depending upon situation prevails at the time of processing P.O.**

**(SIGNATURE OF TENDERER)**