



# उज्जैन सहकारी दुग्ध संघ मर्यादित

मक्सी रोड, उज्जैन-456-010 (म.प्र.)

## ई-निविदा प्रपत्र

एस.एस. 304, एम.एस मेक सामग्री निर्माण एवं प्रदाय हेतु ई-निविदा

निविदा प्रपत्र क्रमांक / उ.दु.सं. / नस्ती क्रं.03 / याँत्रिकी / 2020 / 3955      दिनांक: 06.10.2020

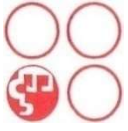
### उज्जैन सहकारी दुग्ध संघ मर्यादित

मक्सी रोड, उज्जैन- 456010 (म.प्र.)

फोन नं. : (0734) 2527071

E-mail : [udsplant@yahoo.com](mailto:udsplant@yahoo.com)

निविदा प्रपत्र का मूल्य रू. 1,000.00 (रूपये एक हजार मात्र)



# उज्जैन सहकारी दुग्ध संघ मर्यादित

Maksi Road P.B. No 106, UJJAIN - 456010, Madhya Pradesh

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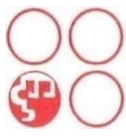
क्रमांक/उ.दु.सं./नस्ती क्र. 03/याँत्रिकी/2020/3955

दिनांक: 06.10.2020

## ई-निविदा सूचना

उज्जैन सहकारी दुग्ध संघ उज्जैन द्वारा एस.एस. 304 निर्मित सामग्री निर्माण एवं प्रदाय हेतु विभिन्न प्रतिष्ठित अनुभवि निर्माताओं/फ्रेब्रिकेटरों/प्रदायकर्ता फर्मों से ऑनलाइन ई-निविदायें आमंत्रित की जाती हैं। ई-निविदा प्रपत्र निर्धारित मूल्य ऑनलाइन जमा कर मध्यप्रदेश ई-टेण्डर की वेबसाइट ([www.mpetenders.gov.in](http://www.mpetenders.gov.in)) से दिनांक 07.10.2020 दोपहर 3:00 बजे से क्रय की जा सकती है। निविदा प्रपत्र मध्यप्रदेश दुग्ध महासंघ की वेबसाइट ([www.mpcdf.gov.in](http://www.mpcdf.gov.in)) पर भी देखा एवं पढ़ा जा सकता है। समस्त निविदा अथवा एक निविदा को स्वीकार अथवा अस्वीकार करने का अधिकार मुख्य कार्यपालन अधिकारी, उज्जैन सहकारी दुग्ध संघ मर्यादित, उज्जैन के पास सुरक्षित रहेगा। निविदा प्रपत्र में किसी भी प्रकार के संशोधन की सूचना केवल ऑनलाइन जारी की जायेगी।

मुख्य कार्यपालन अधिकारी



उज्जैन सहकारी दुग्ध संघ मर्यादित

UJJAIN SAHAKARI DUGDH SANGH MARYADIT



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क्रमांक/उ.दु.सं./नस्ती क्र. 03/याँत्रिकी/2020/3955		दिनांक: 06.10.2020
<b>निविदा प्रपत्र</b>		
निविदा कार्य – एस.एस. 304 मेक सामग्री निर्माण एवं प्रदाय हेतु ई-निविदा प्रपत्र।		
ई-निविदा प्रपत्र का मूल्य	रु. 1,000.00/- (अक्षरी- रूपये एक हजार मात्र)	
1. निविदा प्रपत्र विक्रय प्रारंभ करने की दिनांक एवं समय।	दिनांक :07.10.2020 दोपहर 3.00 बजे से	
2. निविदा प्रपत्र विक्रय करने की अंतिम दिनांक एवं समय	दिनांक: 28.10.2020 दोपहर 02.00 बजे तक	
3. निविदा प्रपत्र भरने की अंतिम दिनांक एवं समय	दिनांक: 28.10.2020 दोपहर 01:30 बजे तक	
4. निविदा प्रपत्र खोलने का दिनांक एवं समय	दिनांक: 29.10.2020 दोपहर 3.00 बजे	
5. निविदा खुलने का स्थान	कार्यालय, उज्जैन सहकारी दुग्ध संघ मर्यादित, मक्सी रोड़, उज्जैन (म.प्र.) 456010	
6. पत्र व्यवहार हेतु पता	मुख्य कार्यपालन अधिकारी, उज्जैन सहकारी दुग्ध संघ मर्यादित, मक्सी रोड़, उज्जैन (म.प्र.) 456010	
7. अमानत राशि	रु. 10,000.00 (रूपये दस हजार मात्र) केवल ऑनलाइन	
8. संलग्न प्रपत्र	परिशिष्ट-अ (सामान्य नियम/शर्त) परिशिष्ट-ब (तकनीकी विवरण) परिशिष्ट-स (निविदाकार का विवरण फार्म अ-ब) परिशिष्ट-द (दर प्रपत्र)	

मुख्य कार्यपालन अधिकारी  
उज्जैन सहकारी दुग्ध संघ मर्यादित, उज्जैन

परिशिष्ट –अ  
सामान्य नियम एवं शर्तें

**SCHEDULE - I**

**General Terms & Conditions for tender submission & supply**

Ujjain Sahakari Dugdha Sangh Mydt, Ujjain (USDSM), an ISO certified cooperative organization, invites online tenders from bonafide manufacturers and/ or their authorised dealers/supplers for supply of **S.S item** strictly in adherence to the detailed specifications given in the schedule II of the tender documents. Ujjain Sahakari Dugdha Sangh Mydt, Ujjain reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

**1.0 DECLARATION :**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

**2.0 TENDER SUBMISSION:**

2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.

2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Ujjain Sahakari Dugdha Sangh Mydt, Ujjain and correspondence thereafter will be made at the changed address.

2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.

2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Ujjain Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.

2.5 The Chief Executive Officer, USDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.

2.6 Each tender should be accompanied with copy of PAN and GST certificate; without which the tender may not be entertained.

2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.

2.8 No person or firm is permitted to submit more than one tender under different names.

2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, USDSM.

2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.

2.11 Tenderer shall fill all the details of the unit in the enclosed form- A, B in schedule-III. (To be uploaded –mandatory.)

### **Bid Validity**

Bid shall be valid for a period of 90 days from the date of opening.

### **Documents composing the Bid**

#### **Technical bid:**

1. Technical bid form filled( to be uploaded)
2. Bid Security(EMD) – Scan copy to be uploaded
3. Technical Data if any.
4. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions From sl.no.1 to 4 document must be submitted in hard copy before bid submission end date and time.

#### **Commercial Bid**

- Commercial Bid form filled

#### **Bid price**

Price indicated on the price schedule shall be inclusive of all taxes & duties and other expenses like

- a) GST
- b) Excise duty
- c) Packing and forwarding
- d) Freight
- e) Insurance

### **3.0 Earnest Money Deposit ( ₹ 10,000/-)**

All the tenderers are required to online payment of EMD

3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Ujjain Sahakari Dugdha Sangh.Maryadit.

- EMD may be forfeited :

- If successful Bidder/supplier fails/denies to perform work
- If any bidder/supplier withdraw its bid during the bid validity period

#### **4.0 PRICES:**

4.1 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 24 months from the date of approval of rates. USDS will have the right to extend the validity of the tender approval by 3 months. We would communicate our rate approval within 60 days of opening of tender.

4.2 The tenderer should quote rate on FOR dairy plant Ujjain basis.

4.3 The tender should clearly specify whether rates quoted are inclusive **or** exclusive of GST and excise duty

4.4 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.

4.5 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.

4.6 The lowest rate shall not be the only criteria for approving the tender.

#### **5.0 MODE OF DISPATCH**

5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.

5.3 Wharfage /Demurrage etc. on account of incorrect or delayed despatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

#### **6.0 LIQUIDATED DAMAGES;**

6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No. Duration of delay Liquidated Damages

1. Upto 15 days 1% cost of the unit.
2. Between 16 to 30 days 2% cost of the unit
3. Beyond 30 days Upto 5% cost of the unit.

6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

#### **7.0 INSURANCE:**

Insurance is to be arranged by the tenderer.

## **8.0 INSPECTION:**

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

## **9.0 PAYMENT**

9.1 Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS.

9.2 In case of the rates of a party are lowest and payment terms is through bank, then in no case the party will be allowed to route documents through bank for more than 80% of material value. Remaining 20% will be released after subject to quality inspection and acceptance of the material.

9.3 Advance payment may be done for purchase of Raw Material if needed.

## **10. TERMINATION OF CONTRACT:**

If any act of commission or omission of a unit under contract brings Ujjain Sah. Dugdha Sangh Mydt. to dispute, then Ujjain Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business without prior notice and with immediate effect.

## **11.0 CONSEQUENCES OF BREACH OF AGREEMENT:**

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Ujjain Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

## **12. DISPUTE ARBITRATION & FINAL AUTHORITY:**

12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Ujjain Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.

12.2 For all matters of dispute, the decision of the Honourable Chairman, Ujjain Sah. Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.

12.3 For all disputes, the venue for legal course shall be at Ujjain.

*Chief Executive Officer*

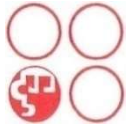
*Ujjain Sahakari Dugdha Sangh Mydt. Ujjain*

परिशिष्ट –ब

Technical Specification

Sl. NO.	Item	Thickness	Size	Apprx Qty.	Unit Weight
01	S.S. 304 make Milk Cake Box	1.2mm (Mould/ 0.85mm (Cover)	7" X 9" X 4" (180 x 230 x 100)mm	200 nos.	1.7 kg approx.
02	S.S. 304 make Coconut/Peda/Burfi Tray	0.9mm	18" x 24" <sup>3</sup> / <sub>4</sub> " (460 x 610 x 20)mm	100 nos.	2.4 kg approx.
03	Rack SS 304	As per Sample	As per Requirement	As Req.	At Actual





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क्रमांक/उ.दु.सं./नस्ती क्र.03/याँत्रिकी/2020/3955

दिनांक: 06.10.2020

परिशिष्ट-‘स’

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer Submission:

1. Name of the Co./Unit : \_\_\_\_\_

2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_

3. Telephone Nos.(with STD Code): \_\_\_\_\_ Mobile No. \_\_\_\_\_

Email ID : \_\_\_\_\_

4. Name of the CEO/Proprietor/ : \_\_\_\_\_

Partner

5. Name and designation of other : \_\_\_\_\_

Authorized signatory of the Co./Unit

6. Particulars of Regn. Certificate : \_\_\_\_\_

Issued by the competent authority

(Regn No. & Date)

7. We are manufacturer/distributor/dealer/supplier of ... .. Co.(with proof)

8. GST NO. \_\_\_\_\_ dated \_\_\_\_\_.

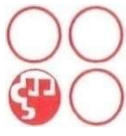
9. PAN Number(Permanent Account Number- Income Tax) :

10. Have your Co./Unit or its sister concern ever been black listed/ debarred by USDSM or its sister

Milk Unions or GOI /GOMP & its undertaking? YES / NO

**Seal & Signature of the**

**Authorized Signatory of the Co./Unit**



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क्रमांक / उ.दु.सं. / नस्ती क्र.03 / याँत्रिकी / 2020 / 3955

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परिशिष्ट – 'द' दर प्रपत्र

(To be uploaded - mandatory) (ONLY ONLINE)  
(PRICE BID)

TENDER NUMBER:

NAME OF TENDERER: \_\_\_\_\_

Sl. NO.	Item	Rate (Rate per kg, F.O.R Ujjain Dairy Plant Inclusive of all G.S.T.)	
		In Numbers	In figers.
01	S.S. 304 make Milk Cake Box	₹ _____	₹ _____
02	S.S. 304 make Coconut/Peda/ Burfi Tray	₹ _____	₹ _____
03	Rack S.S. 304	₹ _____	₹ _____